

SUPREME COURT OF THE STATE OF NEW YORK
COUNTY OF _____

-----X

_____ Plaintiff,

-against-

_____ Defendants.

**NOTICE OF LIMITED
APPEARANCE**

Index No. _____

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PLEASE TAKE NOTICE that _____ hereby enters a limited appearance herein as attorney for Defendant _____ for the duration of settlement conference process pursuant to New York Civil Practice Law and Rules 3408 (“CPLR 3408”), and demands that all papers and communications concerning the above-captioned matter be served upon or directed to counsel at the address set forth below unless participating in NYSCEF.

PLEASE TAKE FURTHER NOTICE that the undersigned’s representation and this Notice of Limited Appearance is limited to the pendency of the settlement conference process held pursuant to CPLR 3408, including but not limited to any communications or negotiations between or among the parties to this proceeding outside of court while this proceeding remains in the settlement conference process. Such representation shall also extend to any matters required to effectuate any settlement resulting from the settlement conference process or discontinuance of this action as contemplated by CPLR 3408(g), should the settlement conference process or negotiations associated with such conferences result in a resolution of this proceeding.

PLEASE TAKE FURTHER NOTICE that any direct communication by you to the above-named Defendant while this Notice of Limited Appearance is in effect is prohibited.

PLEASE TAKE FURTHER NOTICE that my client has provided their informed consent to this limited scope representation.

Dated: _____, New York

Respectfully submitted,

By:

_____, Esq.

Address:

Tel:

Email:

Attorneys for Defendant

*Solely for the Limited Purpose of Representation
in CPLR 3408 Proceedings*

TO: Via NYSCEF to participating parties
Attorneys for Plaintiff