

**Civil Court of the City of New York**

County of \_\_\_\_\_  
Housing Part \_\_\_\_\_

Index Number \_\_\_\_\_

**AFFIDAVIT IN SUPPORT OF AN  
ORDER TO SHOW CAUSE  
To Restore to the Calendar for  
a Compliance Hearing and for  
Assessment of Civil Penalties (H.P.)**

\_\_\_\_\_ Petitioner,  
-against-

Address: \_\_\_\_\_  
(Address of Petitioner)  
\_\_\_\_\_ Apt.# \_\_\_\_\_

Respondent(s), and  
The Dept. of Housing Preservation and Development

State of New York, County of \_\_\_\_\_ ss:

\_\_\_\_\_ being duly sworn, deposes and says:

**1. PARTY:** I am the \_\_\_\_\_ in the above proceeding.  
(Petitioner/a [relative/friend/etc.] of the Petitioner)

**2. HISTORY:** An Order of the Court directing the correction of violations was made, or a stipulation between the parties was entered into, on \_\_\_\_\_

**3. FACTS:** The following violations / conditions have not been corrected:

- |          |          |          |
|----------|----------|----------|
| 1) _____ | 4) _____ | 7) _____ |
| 2) _____ | 5) _____ | 8) _____ |
| 3) _____ | 6) _____ | 9) _____ |

TENANT'S  
INITIALS

**4. PRIOR ORDER** \_\_\_\_\_ I **have not** requested a prior Order to Show Cause for a Compliance Hearing in this case.  
\_\_\_\_\_ I **have** requested a prior Order to Show Cause for a Compliance Hearing in this case but I am making this further application because \_\_\_\_\_

**5. REQUESTS:** I respectfully request that:  
- this case be restored to the calendar for a Compliance Hearing and assessment of civil penalties (fine) against my landlord since violations have not been corrected pursuant to the Court's Order.  
- because I am appearing *in person*, without an attorney or process server, permission be granted to serve these papers myself, by Certified Mail, Return Receipt Requested.  
- the attached Order be signed.

Sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_ 20 \_\_\_\_\_

Signature of Court Employee and Title, or Notary Public

Signature of Petitioner