

[Fill in the spaces next to the instructions. Attach copies of the indicated documents and mark them as exhibits. Sign your name in the presence of a notary public]

SUPREME COURT OF THE STATE OF NEW YORK
COUNTY OF NASSAU

-----X

_____,
[2. Fill in name(s)] Plaintiff(s)

-against-

_____,
[3. Fill in name(s)] Defendant(s)

-----X

STATE OF NEW YORK,
COUNTY OF NASSAU ss:

I, **[4. Your name]** _____, being duly sworn,
deposes and says:

1) I reside at **[5. Your Address]** _____, in
the State of New York and I have resided in the State of New York for the past _____
years. **[6. Insert number of years you have resided in New York.]**

2) I am about to commence a lawsuit for **[7. Explain your type of case.]**

[1. Index No. & Year]

Index No.

_____/_____
AFFIDAVIT IN SUPPORT
OF APPLICATION TO
PROCEED AS A POOR
PERSON

3) I have attached a copy of the documents I intend to file for your review

[8. Check one and attach document]

Summons and Complaint

Notice of Petition & Petition

Summons with Notice

Affidavit

Other _____

4) I have income in the following amounts from the following sources **[9. State all of your current income including child support, public assistance and any other income]**

<u>Source</u>	<u>Amount</u>	<u>Monthly/Weekly</u>
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[10. Attach all proof of income-paystubs, child support checks, social services statements]

5) I have no income that is not listed above.

6) Check one of the items below: **[11. Provide bank account information.]**

I do not have a bank account

I have a bank account(s) with approximately \$_____ on deposit.

7) I own the following property which has an estimated value above \$300.00

[12. List all property including real estate, vehicles and items of personal property worth more than \$300.00]

8) I support myself and the following people in whole or in part **[13. Identify all dependents. If a dependent is under the age of 21, you must also put their age. If a dependent is not living with you but you have a duty to contribute to their support, you must provide the details of the support.]**

9) I make this application pursuant to Section 1101 of the Civil Practice Law and Rules upon the ground that I am unable to pay costs, fees and expenses necessary to pursue my case and am unable to obtain the funds to do so and unless an order is entered relieving me from the obligation to pay, I will be unable to prosecute my case.

10) No other person is beneficially interested in the recovery sought herein.

11) A prior application **[14. Check that a prior application has been made only if you are seeking the same relief again]** _____ has or _____ has not been made for the relief requested herein. If a prior application has been made then provide the following information **[15. What Court, when, who made the application, the result of the application, attach a copies of the application and explain why you are making another application.]**

WHEREFORE, I respectfully ask for an order permitting me to prosecute this action as a poor person.

[16. SIGN YOUR NAME BEFORE NOTARY]

[17 PRINT YOUR NAME]

Sworn to before me this
day of _____, 20__

Notary Public
[18. Affidavit must be notarized]

[Fill in the spaces next to the instructions. Other spaces are for Court use.]

At a(an) IAS/Special Term Part ___
of the Supreme Court of the State
of New York, held in and for the
County of Nassau, at the
Courthouse thereof, located at
100 Supreme Court Drive, Mineola,
New York on the ___ day of
20_____

PRESENT: HON. _____
Justice of the Supreme Court

-----X

In the Matter of the Application of

_____,
[20. Fill in name(s)] Plaintiff(s)

For permission to Prosecute as a Poor Person an
Action pursuant to Article 11 of the CPLR
-against-

[19. Index No. & Year]

Index No. _____ / _____
POOR PERSON ORDER

_____,
[21. Fill in name(s)] Defendant(s)

-----X

Upon the annexed affidavit of **[22. Your name]** _____,
plaintiff sworn to on **[23. Date the Affidavit notarized]** _____ and upon

[24. Check one]

- Summons and Complaint Notice of Petition & Petition
- Summons with Notice Affidavit
- Other _____

And it being alleged that **[25. Your name]** _____ has
a good cause of action or claim based upon **[26. Explain your type of case]**

And it being alleged that plaintiff is unable to pay the costs, fees and expenses to prosecute this action, and that there is no other person beneficially interested in the action thereof,

NOW ON MOTION OF **[27. Your name]**_____ it is hereby

ORDERED, that plaintiff, is permitted to prosecute this action as a poor person against **[28. Insert defendant name]**_____, and it is further

ORDERED, that any recovery by judgment or settlement in favor of the plaintiff shall be paid to the Clerk of the Court to await distribution pursuant to court order, and it is further

ORDERED, that the Clerk of this Court is directed to make no charge for costs or fees in connection with the prosecution of this case, including one certified copy of the judgment.

ENTER

JSC

SUPREME COURT OF THE STATE OF NEW YORK
COUNTY OF NASSAU

-----X

_____,
[30. Fill in name(s)] Plaintiff(s)

[29. Index No. & Year]
Index No. _____ / _____

-against-

_____,
[31. Fill in name(s)] Defendant(s)

-----X

[32. Insert name(s) of papers submitted]

[33. YOUR SIGNATURE]

[34. PRINT YOUR NAME]

[35. YOUR ADDRESS]

[36. CITY, STATE ZIP CODE]

[37. YOUR PHONE NUMBER]