

NOTICE

Please be advised that due to the COVID-19 public health emergency in New York State, the Disciplinary History Letter Instructions have been revised. We ask that you follow the directions set forth below and we appreciate your patience and understanding at this time.

Disciplinary History Letter Instructions

A Disciplinary History Letter is an official record of the Attorney Grievance Committee for the Third Judicial Department concerning complaints of professional misconduct involving an attorney which have been submitted to the Committee for its review and disposition. A Disciplinary History Letter reports an attorney's current registration status with the Office of Court Administration and dispositions concerning complaints of professional misconduct made by the Committee and/or the Appellate Division, Third Judicial Department.

Only an attorney may request a Disciplinary History Letter. A letter of request from an individual other than the requesting attorney will not be processed.

To request a Disciplinary History Letter, send a letter of request to the Committee containing your original signature and your information as follows:

1. Full name.
2. Date of birth.
3. Current address.
4. Date of admission.
5. Registration number.
6. Email address.

A letter of request, with your original signature, must be sent to the Committee's office at the address listed below. A letter of request submitted to the Committee by email will not be accepted and will not be processed.

A Disciplinary History letter will be sent by email to the requesting attorney's email address provided in the letter of request. A Disciplinary History letter will not be sent to an individual or entity other than the requesting attorney.

The Committee's address is as follows:

State of New York
Supreme Court, Appellate Division
Third Judicial Department
Attorney Grievance Committee
286 Washington Avenue Extension
Suite 200
Albany, New York 12203

Please allow up to 30 days for processing a letter of request.