

Please be advised that requests for additional Certificates of Good Standing should be directed to the following address:

Regular Mail:

Admissions Office
State of New York
Supreme Court, Appellate Division
Third Judicial Department
P. O. Box 7350
Capitol Station
Albany, NY 12224

Federal Express/UPS:

Admissions Office
State of New York
Supreme Court, Appellate Division
Third Judicial Department
Robert Abrams Building for Law and Justice, State St.
Room 511, Fifth Floor
Albany, New York 12223

Please include a letter request on law office stationery, a check payable to the "State of New York" for \$5.00 per certificate, and a self-addressed stamped envelope. The written request should be prepared on the attorney's stationery and bear the attorney's original signature.

Acceptable methods of payment are:

- . A bank draft drawn on a U.S. bank payable in U.S. dollars
- . A personal check drawn on a U.S. bank payable in U.S. dollars
- . A travelers' check payable in U.S. dollars
- . An international money order payable in U.S. dollars

Please note that these certificates are **not** the "Certificates Under Seal" or the "Certificates of Existence" (sometimes referred to as "Certificates of Good Standing") which pertain to corporations and are issued by the New York Secretary of State. For information regarding such corporate certificates, please visit the website of the NYS Department of State at <http://www.dos.state.ny.us/corp/corpwww.html>.