CHANGE OF ADDRESS

<u>Prior to Certification</u>: If you change your address <u>after</u> you have submitted your application to the <u>New York State Board of Law Examiners</u> (hereinafter the Board) but <u>before</u> you have been certified by the Board to a particular Appellate Division, you must promptly notify the Board of your new address. The change of address may be completed <u>online</u>, via the Board's <u>online portal</u>.

<u>After Certification, but Prior to Admission</u>: If you change your address <u>after</u> certification by the Board but <u>before</u> your admission to a particular Appellate Division, you must promptly notify the appropriate Appellate Division of your new address. For the Appellate Division, Third Department, the appropriate email address is <u>AD3AdmissionsOffice@nycourts.gov</u>.

<u>After Admission</u>: If you change your address <u>after</u> admission to the bar, you must promptly notify the Office of Court Administration Attorney Registration Unit via your <u>Attorney Online Services account</u>. Any inquiries in this regard may be directed to the Attorney Registration Unit via email to <u>attyreg@nycourts.gov</u> or phone at 212-428-2800.