



NEW YORK STATE
Unified Court System

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OFFICE OF COURT ADMINISTRATION
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Director Division of Administrative Services

AMENDMENT #1

OCA/CPA-325
2008 BOUND BOOKS

B/O 06/06/07
11:00 AM

Date: May 10, 2007

The estimated quantity for NYCC-254 has been amended to read **twelve (12)**. Please replace the **BOUND BOOK REQUIREMENT/BID FORM** with the one attached.

All other specifications remain the same.

Please do not hesitate to contact me should you have any questions.

Thank you.

AMENDED
BOUND BOOK REQUIREMENT/BID FORM

BOOK NUMBER NYCC-254

CALENDAR YEAR 2008

Judicial District: NYC

Court/Address: NEW YORK COUNTY CLERK

Name of Book: DOCKET DESK - RECEIPT FOR JUDGEMENTS

Number of Books: X 12

Form or Stock Number: 15325

Binding Style (see specs): H material: Slut + Tape color: _____

Size of Leaf: 7 7/8 x 5 1/4

Number of Leaves: book: 250 index: _____

Pen-ruled Book: _____ index: _____

Type 9B

Printed Book: _____ index: _____

Paper Stock: 100 % rag content, sub. 16 (weight)

Ledger: _____ or Bond: _____ Color: White Half-Bound

Sewing: Regular (Smythe), Patent Black Guards or other _____

Paged: _____ to _____, Regular or Double

Numbers: _____ to _____ Volume Number: _____

Index: in front: _____ or thru to scale: _____

Index: number of leaves per letter (attach list)

Tables: cut in linen or extension: _____ color: Full Tan Cloth

Stamping: number of lines on spine: _____

number of lines on cover: 2

Composition Change: Yes _____ No _____ Year Change: Yes _____ No _____

Completed by: _____ Phone #: _____

*IMPORTANT: Attach a sample page and copy of stamping for cover and spine if this is a new book or if CPU does not already have one.

TO BE COMPLETED BY VENDOR:

Company Date

Authorized Signature Unit Price: \$ _____ per book
Total: \$ _____