

(Office Use Only)
Date Received _____
Case Number: _____

**CONSENT TO SUBMIT FEE DISPUTE TO ARBITRATION PURSUANT TO
PART 137.2 (c) OF THE RULES OF THE CHIEF ADMINISTRATOR
AND TO WAIVE RIGHT TO TRIAL *DE NOVO***

[The language below may be incorporated into a retainer agreement between the parties]

The parties to this agreement, _____ (“Client”),
and _____, Esq. (“Attorney”), agree that in the
event a dispute should arise as to the attorney’s fee for legal services, they will resolve the fee
dispute by arbitration conducted pursuant to Part 137 of the Rules of the Chief Administrator of
the Courts (22 NYCRR), except that they agree to be bound by the decision of the arbitrator(s)
and agree to waive their rights to reject the arbitrator(s) award by commencing an action on the
merits (trial *de novo*) in a court of law within 30 days after the arbitrator(s) decision has been
mailed.

By signing this agreement, attorney and client acknowledge that they have received and
read the official written instructions and procedures for Part 137 and the written instructions and
procedures for the _____ LOCAL PROGRAM NAME _____
. Attorney and Client understand that they are not required to agree to waive their right to seek a
trial *de novo* under Part 137. This agreement does not foreclose the parties’ attempting to resolve
this fee dispute at any time through voluntary mediation.

ATTORNEY

CLIENT

(Please print names below signatures)

Dated: _____