



NEW YORK STATE  
**Unified Court System**

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BUDGET BULLETIN	NUMBER 368	May 29, 2007
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TO: Holders of the Financial Planning and Control Manual

SUBJECT: Fiscal 2007-2008 Fringe Benefit Assessment Rates

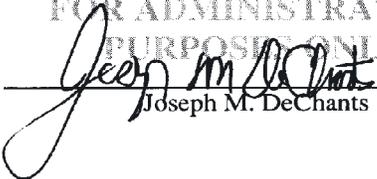
*\* This supersedes the provisions of Budget Bulletin number 363, dated May 17, 2006.*

Attached is a copy of OSC Accounting Bulletin number A-578, dated May 24, 2007. This bulletin promulgates the fringe benefit assessment rates applicable for fiscal year 2007-2008 and establishes special procedures for the recovery of fringe benefit-related personal service costs.

The payment of the Judiciary's fringe benefit expenses is coordinated centrally by the Division of Human Resources - Employee Benefits and the Office of Administrative Services, so procedures relative to fringe benefit and indirect cost recovery are not applicable to individual UCS district/administrative offices.

The Federal and Non-Federal Funds fringe benefit rate assessments included in Bulletin A-578, for: 1) health insurance; 2) pension; 3) social security; 4) employee benefit funds; 5) dental insurance; and 6) vision benefits components should be incorporated, as appropriate, into any fiscal year 2007-2008 contract or other service agreement which includes provisions for the recoupment of State fringe benefit costs.

Please ensure distribution of this bulletin to all personnel within your respective jurisdictions who may be responsible for the administration of, or the monitoring of internal controls relating to, UCS fringe benefits or personal service contracts.

NYS UNIFIED COURT SYSTEM  
FOR ADMINISTRATIVE  
PURPOSES ONLY  
  
Joseph M. DeChants



# ACCOUNTING BULLETIN

<b>Subject:</b> <b>Fringe Benefit &amp; Indirect Cost Assessment</b> <b>Fiscal Year 2007-2008</b>	<b>Bulletin No:</b> <b>A- 578</b>	<b>Date:</b> <b>5/24/07</b>
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**PURPOSE**

This bulletin provides State agencies with the state Fiscal Year 2007-2008 fringe benefit and indirect cost assessment rates and outlines the procedures for payment of these costs.

**RATES**

***State Fiscal Year 2007-08 Rates:***

<i>Fringe Benefit Components</i>	Federal Funds	Non-Federal Funds	FEMA Disaster Assistance - Overtime (Fund 290-WT)
Health Insurance	23.39	24.03	-
Pensions	9.61	10.84	9.61
Social Security	7.68	7.75	7.68
Workers' Compensation	2.95	2.52	-
Employee Benefit Funds	.93	.87	-
Dental Insurance	.58	.61	-
Unemployment Benefits	.12	.12	-
Vision Benefits	.17	.11	-
Survivor's Benefits	.10	.11	-
<b>Total Fringe Benefit Rate</b>	<b>45.53%</b>	<b>46.96%</b>	<b>17.29%</b>
<b>Indirect Cost Rate</b>	<b>Contact DOB Examination Unit</b>	<b>3.40%</b>	<b>n/a</b>

**FEDERAL FUNDS  
INDIRECT RATES**

The Division of the Budget has provided OSC with agency-specific federal indirect cost rates that will be used to produce the quarterly Fringe Benefit/Indirect Cost Invoice (CTL610) report. The rates can be obtained by contacting your agency budget examiner.

**FULL PAYMENT**

All state departments and agencies are required to pay the full fringe benefit and indirect cost shown on OSC invoices. Payments at less than the full rate require specific legislation, regulation or an approved waiver from the Division of the Budget.



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*Full Payment  
(cont'd)*

In some cases, Federal Grants allow greater Indirect Cost recoveries than that billed on the CTL610. When this occurs, Agencies must use Object Code 35320 (Refunds & Reimbursements) for that portion of the indirect cost payment that exceeds the assessed amount.

*Document  
Processing*

Journal Vouchers, using batch type **FBP**, may be entered and released at agency terminals provided they are mailed, with an error-free copy of the batch control list (BCL), within 48 hours after they are entered to:

Office of the State Comptroller  
Bureau of Accounting Operations  
Revenue Processing Section  
110 State Street - 9<sup>th</sup> Floor  
Albany, NY 12236

*JV CODING*

Charge lines on the JV should be coded as follows:

- Expenditure objects must be: 58800 for Fringe Benefits  
59400 for Indirect Costs
- Revenue Credits must contain the coding outlined in the table below.

Payment Type	Billing Year	Payment Made from	Revenue Cost Center	Revenue Object	Fund/ Account
Fringe Benefit (58800)	2007-08	Federal Funds	02-811663-90-44	35322	166-90
		State Funds	02-811663-91-44	35322	166-91
	2006-07	Federal Funds	02-811663-90-44	35325	166-90
		State Funds	02-811663-91-44	35325	166-91
	ALL	Federal Fund 290-WT	02-811663-90-44	35321	166-90
Indirect Cost (59400)	ALL	Federal Funds	02-811663-01-44	35322	166-01
		State Funds	02-811663-02-44	35322	166-02



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*Payment  
Procedures*

Definitions, legal authority, detail billing and payment procedures are outlined in Section 6.0200 of the NYS Accounting System User Procedure Manual- [Controls and Special Procedures \(Volume XI\)](#) published on OSC's website ([www.osc.state.ny.us](http://www.osc.state.ny.us)) under "Comptroller's News for State Agencies".

*QUESTIONS*

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