



NEW YORK STATE
Unified Court System

LAWRENCE K. MARKS, ESQ.
ADMINISTRATIVE DIRECTOR

RONALD P. YOUNKINS, ESQ.
CHIEF OF OPERATIONS

OFFICE OF COURT ADMINISTRATION

CHARLES J. HUGHES
DEPUTY DIRECTOR

BUDGET BULLETIN	NUMBER 370	September 14, 2007
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TO: Holders of the Financial Planning and Control Manual

SUBJECT: Travel Reimbursement Rates

**** This supersedes the business-related travel reimbursement rate provisions promulgated via Budget Bulletin number 366 dated December 27, 2006***

Attached are amended sections 1.070 and 2.030 of Part VI of the Financial Planning & Control Manual. These amendments reflect revised reimbursement rates for business-related lodging and meals which are effective for travel occurring on or after October 1, 2007. The personal car mileage reimbursement rate will be revisited, if necessary, prior to January 1, 2008.

Please ensure distribution of this bulletin to all personnel within your respective jurisdictions who may be responsible for the processing of, or the monitoring of internal controls relating to, business-related travel reimbursements.

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Charles J. Hughes