



NEW YORK STATE
Unified Court System

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DFM Bulletin

Number 1307

November 13, 2013

TO: Holders of the Financial Planning and Control Manual

SUBJECT: Business-Related Travel Reimbursement

** This supersedes the business-related travel reimbursement rate provisions promulgated via DFM Bulletin Number 1306, dated September 12, 2013.*

Part VI, Chapters 1.070 and 2.030 of the UCS Financial Planning and Control Manual have been amended to reflect an updated reimbursement rate for New York City lodging. Current rates are available on the Division of Financial Management page of the UCS website:

<http://www.nycourts.gov/admin/financialops/FPCM.shtml>

Please ensure distribution of this bulletin to all personnel within your respective jurisdictions who may be responsible for the processing of, or the monitoring of internal controls relating to, business-related travel reimbursements. Thank you for your cooperation.

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PURPOSES ONLY


Maureen H. McAlary