2016
NEW YORK STATE CLE ACCREDITED PROVIDER
YEAR-END REPORT

PROVIDER/SPONSORING ORGANIZATION:	
ADDRESS:	
CONTACT PERSON:	
TELEPHONE:	**E-MAIL:**

PLEASE PROVIDE THE FOLLOWING INFORMATION:

1	**Total number of traditional live classroom-format (Format 1) programs offered *in New York State* in 2016:**	
2	**Total number of traditional live classroom-format (Format 1) programs offered *outside of New York State in 2016*:**	
3	**Total number of fully interactive videoconference-format (Format 2) programs offered in 2016:**	
4	**Total number of live simultaneous transmission-format programs where *questions were allowed* during the program (Format 3) offered in 2016:**	
5	**Total number of live simultaneous transmission-format programs where questions *were not allowed* during the program (Format 4) offered in 2016:**	
6	**Total number of on-demand/recorded-format (Format 5) programs for which New York CLE Certificates of Attendance were issued in 2016:**	
7	**Total number of programs presented in a format not included above, "Other," (Format 6) for which New York CLE Certificates of Attendance were issued in 2016 (describe format below*):**	
	* **Description of "Other" format**	
8	**Total number of programs offering credit in "Ethics and Professionalism":**	

9	**Financial aid requests received:**		**Financial aid requests granted:**	

10 PLEASE ATTACH TO THIS REPORT THE FOLLOWING ADDITIONAL INFORMATION:

(1) **CLE Activity Table**

(2) For **every format** in which CLE programs were presented (**including the traditional live classroom format**), a **description of your organization's attendance verification procedures, along with any relevant forms**

(3) If there is a fee charged for any of your programs, **a detailed description of your organization's Financial Aid Policy**

(4) **A sample program.** Select one program presented by your organization in 2016 that is representative of the type and caliber of program your organization provides to New York attorneys. Please include: **(a) brochure or announcement; (b) timed agenda; (c) speaker biographies; (d) description of written materials; (e) attendance list;** and **(f) sample completed New York CLE Certificates of Attendance, one for an attendee and one for a faculty member**.

Submit your report in hard copy, along with the attachments listed in item 10, postmarked on or before January 31, 2017, to:
New York State CLE Board, 25 Beaver Street, Room 888, New York, New York 10004