

VOLUNTEER JOB DESCRIPTION TEMPLATE: ATTORNEY EMERITUS

Name of Organization: MFY Legal Services, Inc.

Brief Description of Organization: MFY Legal Services, Inc. is a citywide legal services organization with a mission to ensure that no New Yorker is denied access to justice because he or she cannot afford an attorney. For the past 50 years, MFY has provided free legal assistance to tens of thousands of New Yorkers in the areas of housing, public benefits, consumer, employment, civil and disability rights, and family law matters.

Population(s) Served: Income eligible New York City residents.

Website: <http://www.mfy.org/>

Phone: 212-417-3700

Address: 299 Broadway, 4th Floor
New York, NY 10007

VOLUNTEER COORDINATOR CONTACT

Name: Maia Godell Esq.

Title: Supervising Attorney

Phone: 212-417-3749

Email: mgodell@mfy.org

VOLUNTEER OPPORTUNITIES

Worker Justice Program-In House Volunteer Case Manager: This volunteer(s) becomes fully intergrated into the projet and takes on their own caseload (under supervision) of administrative hearings, Volunteers may assist in reseach and assisting with litigation.

Can Volunteers Work Off Site? No.

Type of Work: Legal intake, limited information and referrals.

Location of Volunteer Opportunity: MFY Offices.

Area of Substantive Law: Employment Law.

Supervision: Each volunteer attorney will be fully supervised.

Training: MFY provides training.

REQUIREMENTS OF VOLUNTEER

Time Commitment: Minium of one 3 days per week for a minimum of three months.

Previous Experience in Substantive Law Required: Public interest background.

Specific/Previous Training Required: No.

OTHER INFORMATION