

VOLUNTEER JOB DESCRIPTION TEMPLATE: ATTORNEY EMERITUS

Name of Organization: Legal Aid Society of Mid-New York, Inc. Pro Bono Program (LASMNY).

Brief Description of Organization: The Pro Bono Program is a collaboration between Legal Aid Society of Mid-New York, Inc. (LASMNY) and private attorneys to provide free legal services to low-income persons across LASMNY's 13-county service area: Broome, Cayuga, Chenango, Cortland, Delaware, Herkimer, Jefferson, Lewis, Madison, Oneida, Onondaga, Oswego, and Otsego.

Population Served: LASMNY's clients are working poor people, families, people with disabilities, senior citizens, veterans, and people who receive public benefits. They are U.S. citizens, immigrants, refugees, and temporary workers.

Website: <http://www.lasmny.org/Index.shtm>

Phone: (607) 231-5900

Address: 168 Water St.
Binghamton, New York 13901

VOLUNTEER COORDINATOR CONTACT

Name: Andrew Eastham

Title: Staff Attorney, Pro Bono Coordinator

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VOLUNTEER OPPORTUNITIES

Advice Clinics: Give in-person advice and counsel at one of LASMNY's clinics on child support, bankruptcy, consumer, divorce, or veterans services.

Can Volunteers Work Off Site: No.

Type of Work: Either in-person legal advice and counsel, or over the phone through a Legal Helpline.

Location, Days and Hours of Volunteer Opportunity:
Clinics are available at LASMNY's three major office locations in Binghamton, Syracuse, and Utica at the volunteer's convenience.

Area of Substantive Law: Family Law, Bankruptcy Law, Consumer Law, and Veterans Services.

Supervision: Pro bono work is supervised by the Pro Bono Managing Attorney and Paralegals in each of LASMNY's three major offices in Binghamton, Syracuse and Utica.

Training: LASMNY can provide training in any area requested by the pro bono attorney. Training may include shadowing an experienced attorney, CD-ROMs, written materials and forms, and direct instruction from pro bono staff.

REQUIREMENTS OF VOLUNTEER

Time Commitment: Most clinics last between 2 and 3 hours.

Previous Experience in Substantive Law Required: No.

Specific/Previous Training Required: No.

OTHER INFORMATION