

**VOLUNTEER JOB DESCRIPTION TEMPLATE: ATTORNEY EMERITUS**

**Name of Organization:** Legal Assistance of Western New York, Inc. - Bath Office (also known as Southern Tier Volunteer Lawyers Project (STVLP))

**Brief Description of Organization:** STVLP provides pro bono assistance, ranging from advice and brief service to full representation, to low-income clients in Steuben and Allegany counties, primarily in the areas of divorce, wills/advance care directives, and consumer debt issues.

**Population Served:** Low-income clients in Steuben and Allegany counties.

**Website:** www.lawny.org

**Phone:** 607-776-4126

**Address:** 104 E Steuben St  
Bath, NY 14810

**VOLUNTEER COORDINATOR CONTACT**

**Name:** Amy Christensen

**Title:** Deputy Director

**Phone:** 607-776-4126

**Email:** achristensen@lawny.org

**VOLUNTEER OPPORTUNITIES**

**Full Representation Referrals:** Pro bono referral to volunteer attorneys for representation in uncontested divorce or to draft wills, health care proxies, or powers of attorney.

**Volunteers Work Off Site:** Volunteers may work off-site or STVLP can provide space, as well as administrative support, in the Bath office.

**Type of Work:** Representation in uncontested matters, usually for a short duration.

**Location, Days and Hours of Volunteer Opportunity:** Location is either at the Bath office or at the volunteer's office. Scheduling is flexible, according to the volunteer's availability.

**Area of Substantive Law:** Matrimonial Law, Wills and Advance Care Directives.

**Supervision:** Supervision and other assistance is available as necessary on referred cases from STVLP staff and expert pro bono attorney mentors.

**Training:** STVLP offers CLE trainings, which volunteers must participate in before volunteering.

**REQUIREMENTS OF VOLUNTEER**

**Time Commitment:** Flexible, depending on the interest of the volunteer attorney.

**Previous Experience in Substantive Law Required:** No.

**Specific/Previous Training Required:** No.

**OTHER INFORMATION**

[Apply to be a Volunteer](#)