

VOLUNTEER JOB DESCRIPTION TEMPLATE: ATTORNEY EMERITUS

Name of Organization: Legal Assistance of Western New York, Inc. - Bath Office (also known as Southern Tier Volunteer Lawyers Project (STVLP))

Brief Description of Organization: STVLP provides pro bono assistance, ranging from advice and brief service to full representation, to low-income clients in Steuben and Allegany counties, primarily in the areas of divorce, wills/advance care directives, and consumer debt issues.

Population Served: Low-income clients in Steuben and Allegany counties.

Website: www.lawny.org
Phone: 607-776-4126
Address: 104 E Steuben St
Bath, NY 14810

VOLUNTEER COORDINATOR CONTACT

Name: Amy Christensen
Title: Deputy Director
Phone: 607-776-4126
Email: achristensen@lawny.org

VOLUNTEER OPPORTUNITIES

In-House Assistance: Volunteer attorneys may work in the legal services office in Bath to provide a range of assistance to low-income clients, including intake, advice and brief service, legal research, and full representation.

Volunteers Work Off Site: STVLP can provide space, as well as administrative support, in the Bath office.

Type of Work: Limited assistance (advice, brief service), representation in uncontested matter.

Location, Days and Hours of Volunteer Opportunity:
Location is at the Bath office. Scheduling is flexible, according to the volunteer's availability.

Area of Substantive Law: Assistance provided on-site at legal services office could include Housing, Public Benefits, Family, Education or Consumer Law.

Supervision: Supervision, administrative support, and other assistance is provided at the legal services office.

Training: STVLP offers CLE trainings, which volunteers must participate in before volunteering.

REQUIREMENTS OF VOLUNTEER

Time Commitment: Flexible, depending on the interest of the volunteer attorney.

Previous Experience in Substantive Law Required: No.

Specific/Previous Training Required: No.

OTHER INFORMATION

[Apply to be a Volunteer](#)