

VOLUNTEER JOB DESCRIPTION TEMPLATE: ATTORNEY EMERITUS

Name of Organization: Legal Assistance of Western New York, Inc. - Elmira Office

Brief Description of Organization: LawNY is a non-profit law firm. We are a civil legal aid program serving indigent clients in the counties of Chemung and Schuyler and offer pro bono opportunities in all areas of poverty law.

Population Served: Chemung and Schuyler County residents; support and custody orders must be in place.

Website: <http://www.lawny.org/>

Phone: 607-734-1647

Address: 215 E. Church St. Suite 301
Elmira, NY 14901

VOLUNTEER COORDINATOR CONTACT

Name: Tom Dubel

Title: Deputy Director

Phone: 607-734-1647

Email: tdubel@lawny.org

VOLUNTEER OPPORTUNITIES

Individual Projects: Our office could arrange individual projects for volunteers in such areas as Social Security, disability, eviction, foreclosure or assistance to veterans.

Can Volunteers Work Off Site? Yes.

Type of Work: Full Representation.

Location, Days and Hours of Volunteer Opportunity:
LawNY Elmira office at mutually convenient days and times.

Area of Substantive Law: Various, including Disability; Foreclosure; Housing; Social Security; Veterans Assistance.

Supervision: Tom Dubel, the Deputy Director, is directly responsible for supervising the work of the volunteer.

Training: Training is available based on the volunteer's needs.

REQUIREMENTS OF VOLUNTEER

Time commitment: Whatever is needed to successfully conclude the case.

Previous Experience in Substantive Law Required:
Previous experience is very useful but training is available to inexperienced lawyers.

Specific/Previous Training Required: Previous training is very useful but not required.

OTHER INFORMATION