

<b>VOLUNTEER JOB DESCRIPTION TEMPLATE: ATTORNEY EMERITUS</b>	
<b>Name of Organization:</b> Legal Assistance of Western New York, Inc. - Geneva Office	
<b>Brief Description of Organization:</b> LawNY is a non-profit law firm, established to provide access to the justice system to low-income people and other vulnerable populations with civil legal problems. LAWNY helps qualified clients in five rural upstate New York counties: Livingston, Ontario, Seneca, Wayne, and Yates.	
<b>Population Served:</b> Children, domestic violence victims, the elderly, low income families, state residents, working poor, and homeless persons.	
<b>Website:</b> <a href="http://www.lawny.org/">http://www.lawny.org/</a> <b>Phone:</b> 315-781-1465 <b>Address:</b> 361 S. Main St. Geneva, NY 14456	
<b>VOLUNTEER COORDINATOR CONTACT</b>	
<b>Name:</b> Alexander Karsten <b>Title:</b> Equal Justice Works AmeriCorps Legal Fellow <b>Phone:</b> 315-781-1465 <b>Email:</b> akarsten@lawny.org	
<b>VOLUNTEER OPPORTUNITIES</b>	
<b>Homelessness Intervention Project:</b> Potential Client must be homeless or in receipt of a written or verbal notice threatening the loss of housing. The Project covers: evictions, foreclosures, substandard conditions, subsidized housing, utility shutoffs and public benefits.	
<b>Can Volunteers Work Off Site?</b> Yes.	
<b>Type of Work:</b> Full Representation; Limited Legal Advice; Administrative Hearings & Agency Advocacy.	
<b>Location, Days and Hours of Volunteer Opportunity:</b> Volunteers' own office, except for clinics.	<b>Area of Substantive Law:</b> Housing, Public Benefits, Foreclosure.
<b>Supervision:</b> All volunteers are supervised by a staff attorney.	<b>Training:</b> LAWNY has access to an on-line library of materials from Empire Justice Center. This includes a wide variety of training formats, including live programs, taped programs, webinars, and written manuals.
<b>REQUIREMENTS OF VOLUNTEER</b>	
<b>Time Commitment:</b> Minimum of 20 hours per week, unless we have a special project available that is more time limited.	
<b>Previous Experience in Substantive Law Required:</b> No.	<b>Specific/Previous Training Required:</b> No.
<b>OTHER INFORMATION</b>	

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