

VOLUNTEER JOB DESCRIPTION TEMPLATE: ATTORNEY EMERITUS

Name of Organization: Legal Assistance of Western New York, Inc. - Jamestown Office

Brief Description of Organization: LawNY is a non-profit law firm. We provide free civil legal services to low-income residents of Chautauqua County.

Population Served: Low-income residents of Chautauqua County, in both the cities of Dunkirk and Jamestown and the outlying rural areas.

Website: <http://www.lawny.org/>

Phone: 716-664-4535

Address: 110 West Third St. Suite 1
Jamestown, NY 14701

VOLUNTEER COORDINATOR CONTACT

Name: Todd Thomas

Title: Managing Attorney

Phone: 716-664-4535

Email: tthomas@lawny.org

VOLUNTEER OPPORTUNITIES

Public Benefits: Volunteers can provide direct legal services on public benefits issues, primarily related to the SNAP Program (food stamps) and aid to needy families (public assistance).

Can Volunteers Work Off Site? Yes.

Type of Work: Full Representation.

Location of Volunteer Opportunity: LAWNY Jamestown office.

Area of Substantive Law: Public Benefits.

Supervision: Todd Thomas, the Managing Attorney, supervises the volunteer.

Training: LAWNY has a court-run pro bono training for volunteers. In addition, the Jamestown office does an in-house training to make sure the basics are covered.

REQUIREMENTS OF VOLUNTEER

Time Commitment: Flexible, based on specific project. Preferred commitment would be one day per week.

Previous Experience in Substantive Law Required: No.

Specific/Previous Training Required: No.

OTHER INFORMATION

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