

VOLUNTEER JOB DESCRIPTION TEMPLATE: ATTORNEY EMERITUS

Name of Organization: Legal Services NYC-Bronx

Brief Description of Organization: Legal Services NYC-Bronx is a constituent corporation of Legal Services NYC, the largest organization exclusively devoted to providing free civil legal services in the United States. Legal Services NYC-Bronx is the largest single program in the system and is made up of passionate attorneys and staff who provide their clients with a comprehensive approach to solving their legal problems and getting them back on their feet. Legal Services NYC has been in existence for more than 44 years.

Population Served: Low-income Bronx residents or elderly Bronx residents over the age of 60.

Website: <http://www.Bronx.legalservicesnyc.org/>
Phone: (718) 928-3700
Address: 579 Courtlandt Avenue, Bronx, NY 10451

VOLUNTEER COORDINATOR CONTACT

Name: Jill Siegel
Title: Deputy Project Director
Phone: (718) 928-3744
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VOLUNTEER OPPORTUNITY

The Elder Law Unit of Legal Services NYC-Bronx: Legal Services NYC-Bronx provides free legal assistance services to Bronx elderly residents (over the age of 60). The Elder Law Unit is looking for experienced attorneys to assist in estate administration for both probate and intestate estates.

Can Volunteers Work Off Site? Yes, they are expected to visit clients in their homes or institutions.

Type of Work: Full Representation (Transactional); Legal Research & Writing.

Location, Days and Hours of Volunteer Opportunity:
Legal Services NYC-Bronx is located at 579 Courtlandt Avenue, Bronx, NY 10451.

Area of Substantive Law: Probate and Intestacy Law.

Supervision: Volunteers will receive minimal supervision from Legal Services NYC-Bronx attorneys. We are looking for attorneys who have experience doing small estates and probate work.

Training: Arrangements can be made to provide an overview training to a group of attorneys.

REQUIREMENTS OF VOLUNTEER

Time Commitment: The total time commitment and time frame over which the assignment is completed varies depending on the assignment.

Previous Experience in Substantive Law Required: Yes.

Specific/Previous Training Required: Yes.

OTHER INFORMATION

[Apply to be a Volunteer](#)