

### VOLUNTEER JOB DESCRIPTION TEMPLATE: ATTORNEY EMERITUS

**Name of Organization:** Legal Services NYC

**Brief Description of Organization:** Legal Services NYC—the largest organization exclusively devoted to providing free civil legal services in the United States, with neighborhood offices in every borough of New York City—is made up of passionate attorneys and staff who provide their clients with a comprehensive approach to solving their legal problems and getting them back on their feet. Legal Services NYC has been in existence for more than 44 years. Staten Island Legal Services, helps low-income Staten Island residents with domestic violence, immigration, foreclosure and benefits cases. This work is critical because the low-income and immigrant populations on Staten Island are increasing rapidly while legal and other services remain very limited.

**Population Served:** Low-income New York City residents.

**Website:** www.legalservicesnyc.org; www.sils.org

**Phone:** 646-442-3600

**Address:** 40 Worth Street, Suite 606, New York, New York 10013

### VOLUNTEER COORDINATOR CONTACT

**Name:** Edwina Frances Martin

**Title:** Director of Communications and Government Relations

**Phone:** (646) 442-3586

**Email:** emartin@ls-nyc.org

### VOLUNTEER OPPORTUNITIES

**Staten Island Legal Services Domestic Violence Project:** The Domestic Violence Project seeks help representing domestic violence victims in child support cases to enable them to become financially self-sufficient so that they can escape their abusers and support themselves and their children.

**Can Volunteers Work Off Site?** Yes.

**Type of Work:** Full Representation.

**Location, Days and Hours of Volunteer Opportunity:**  
Staten Island Legal Services, 36 Richmond Terrace, Suite 205, Staten Island, NY 10301. ACROSS THE STREET FROM THE FERRY.

**Area of Substantive Law:** Family Law; Child Support.

**Supervision:** On site supervision by experienced attorneys.

**Training:** Willing to provide training.

### REQUIREMENTS OF VOLUNTEER

**Time Commitment:** The total time commitment and time frame over which the assignment is completed varies depending on the assignment.

**Previous Experience in Substantive Law Required:** No.

**Specific/Previous Training Required:** No.

### OTHER INFORMATION

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