

<b>VOLUNTEER JOB DESCRIPTION: ATTORNEY EMERITUS</b>	
<b>Name of Organization:</b> My Sister's Place	
<b>Brief Description of Organization:</b> My Sisters' Place provides legal services to victims of domestic violence, trafficking, stalking and sexual assault in Westchester County. The Family Law Unit assists domestic violence victims in family law matters such as orders of protection, custody, visitation, child support, and appeals. My Sisters' Place also provides limited services in the area of divorce -- My Sisters' Place runs a pro se uncontested divorce clinic. The Immigration Unit assists immigrant victims of domestic violence, trafficking, stalking and sexual assault with Violence Against Women Act (VAWA) Self-petitions, Battered Spouse Waivers, U-Visas, T-Visas, Special Immigrant Juvenile Status, public benefits and other immigration matters.	
<b>Populations Served:</b> Victims of domestic violence and human trafficking on women, men, and children throughout Westchester County.	
<b>Website:</b> <a href="http://mysistersplaceny.org/">http://mysistersplaceny.org/</a> <b>Phone:</b> (914) 683-1333 <b>Address:</b> One Water Street - White Plains, NY 10601	

<b>VOLUNTEER COORDINATOR CONTACT</b>	
<b>Name:</b> Anne O'Grady, Esq. <b>Title:</b> Managing Attorney <b>Phone:</b> 914-683-1333, ext. 112 <b>Email:</b> ao'grady@mispny.org	

<b>VOLUNTEER OPPORTUNITIES</b>	
<b>Violence Against Women Act (VAWA) Self-petitions and Battered Spouse Waivers:</b> A battered immigrant married to a U.S. Citizen or Legal Permanent Resident can obtain legal immigration status without having to rely on the abuser by filing a VAWA Self-petition or Battered Spouse Waiver. Completing a VAWA Self-petition or Battered Spouse Waiver is labor-intensive, requiring approximately 60 hours of work from each attorney over the course of a 3-6 month time period. Upon volunteering, the Managing Attorney of the Pro Bono Project provides each two-person team with a plan for how to efficiently divide the work and a starting point from which to begin working on the case. Based on the information gathered from the initial intake at My Sisters' Place as well as the attorneys' interviews with the client, each team drafts the client's supporting affidavit, which is the most important part of the case. In this affidavit, the client provides a detailed account of the courtship, marriage, abuse and escape from the batterer. Each team also gathers additional evidence for the application, including police reports regarding the abuse, criminal and family court orders of protection, and affidavits from friends and family members. The Managing Attorney of the Pro Bono Project reviews and revises drafts of client affidavits and completed immigration forms and other materials necessary to case. This one-on-one supervision ensures both a rewarding experience for the volunteer attorney and high-quality work product.	
<b>Can Volunteers Work Off Site:</b>	
<b>Type of Work:</b> Attorneys can work in pairs	
<b>Location, Days and Hours of Volunteer Opportunity:</b>	<b>Area of Substantive Law:</b> Immigration, Domestic Violence
<b>Supervision:</b> Managing Attorney	<b>Training:</b>

<b>REQUIREMENTS OF VOLUNTEER</b>	
<b>Time Commitment:</b> 60 hours over the course of 3-6 months, including multiple client meetings	
<b>Previous Experience in Substantive Law Required:</b>	<b>Specific/Previous Training Required:</b>