

**VOLUNTEER JOB DESCRIPTION: ATTORNEY EMERITUS**

**Name of Organization:** Volunteer Legal Services Project of Monroe County, Inc. (VLSP)

**Brief Description of Organization:** VLSP's mission is to improve the quality of life of low-income residents of Monroe County by ensuring the existence of a readily available panel of skilled volunteer attorneys to resolve serious legal problems. VLSP's pro bono opportunities include traditional case referrals as well as limited legal services at a variety of clinics and a consumer law hotline.

**Population Served:** Low-income residents of Monroe County.

**Website:** <http://vlsprochester.org>  
**Phone:** (585) 232-3051  
**Address:** 1 West Main Street, 5th Floor  
Rochester, NY 14614

**VOLUNTEER COORDINATOR CONTACT**

**Name:** Sheila Gaddis  
**Title:** Pro Bono Coordinator  
**Phone:** 585-295-5702  
**Email:** sgaddis@wnylc.com

**VOLUNTEER OPPORTUNITIES**

**Divorce Cases:** VLSP handles divorce cases for people who have been victims of recent, serious physical abuse or, on a more limited basis, those who have children and their physical residence is in dispute. VLSP, also on a more limited basis, handles cases involving arrears in child support or maintenance, QDROs, etc. VLSP also provides advice to individuals on custody and related issues and helps people complete Family Court petitions for custody, visitation, or guardianship. VLSP also runs a "do-it-yourself" pro-se divorce class for people seeking a divorce who have no issues in dispute.

**Can the Volunteer work from home or his or her office:** Yes, but should be available by email or phone.

**Type of Work:** Full Representation / Limited Legal Advice.

<b>Location, Days, and Hours of Volunteer Opportunity:</b> Varies - either the VLSP office or Family Court.	<b>Area of Substantive Law Preferred:</b> Family Law.
---	---

<b>Supervision:</b> Volunteers will be supervised by a member of the VLSP staff, as well as by a member of the site that the volunteer is placed at, if applicable.	<b>Training:</b> VLSP conducts CLE trainings in this area. Materials are available for independent study. Mentoring by a VLSP staff attorney is available.
---	--

**REQUIREMENTS OF VOLUNTEER**

**Time Commitment Required of Legal Volunteers:** Varies.

<b>Previous Experience in Substantive Law Required:</b> No.	<b>Previous Training Required:</b> No.
---	--

**OTHER INFORMATION**