

## VOLUNTEER JOB DESCRIPTION TEMPLATE: ATTORNEY EMERITUS

**Name of Organization:** Western New York Law Center

**Brief Description of Organization:** We are a nonprofit legal services agency located in Buffalo, NY that specializes in mortgage foreclosure defense but also does work on bankruptcy, consumer rights, fair debt collection, and related issues. Our services are always completely free.

**Population Served:** Low-income residents of the Buffalo area.

**Website:** <http://www.wnylc.net/>

**Phone:** 716-855-0203

**Address:** 237 Main Street, Suite 1130, Buffalo, NY 14203

### VOLUNTEER COORDINATOR CONTACT

**Name:** Lauren Breen

**Title:** Supervising Attorney

**Phone:** 716-855-0203 ext. 119

**Email:** lbreen@wnylc.com (Note: because Lauren Breen is a part-time attorney at WNYLC, she may not respond to emails immediately. She will get back to you within the week.)

### VOLUNTEER OPPORTUNITIES

**Impact Litigation:** Volunteers conduct research and draft litigation documents related to impact litigation (such as Article 78 proceedings and federal and state class actions) on behalf of low-income people.

**Can Volunteers Work Off Site?** No.

**Type of Work:** Research, Case Preparation.

**Location, Days and Hours of Volunteer Opportunity:** 237 Main Street, Suite 1130, Buffalo, NY 14203 on Monday-Friday from 9AM-5PM.

**Area of Substantive Law:** Various areas, including bankruptcy, bank law, consumer rights, fair debt collection, fair housing, and mortgage foreclosure.

**Supervision:** Lauren Breen, the supervising attorney at Western New York Law Center, will be available as a resource and liaison to volunteers.

**Training:** No formal training is available.

### REQUIREMENTS OF VOLUNTEER

**Time Commitment:** Flexible.

**Previous Experience in Substantive Law Required:** Yes.

**Specific/Previous Training Required:** Experience in one of the areas of substantive law that WNYLC handles.

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