

VOLUNTEER JOB DESCRIPTION TEMPLATE: ATTORNEY EMERITUS

Name of Organization: Volunteer Legal Services Project of Monroe County (VLSP)

Brief Description of Organization: VLSP's mission is to improve the quality of life of low-income residents of Monroe County by ensuring the existence of a readily available panel of skilled volunteer attorneys to resolve serious legal problems. VLSP's pro bono opportunities include traditional case referrals as well as limited legal services at a variety of clinics and a consumer law hotline.

Population Served: Low-income residents of Monroe County.

Website: <http://vlsprochester.org>

Phone: (585) 232-3051

Address: 1 West Main Street, 5th Floor
Rochester, NY 14614

VOLUNTEER COORDINATOR CONTACT

Name: Linda Kostin

Title: Pro Bono Coordinator

Phone: 585-295-5703

Email: lkostin@wnylc.com

VOLUNTEER OPPORTUNITIES

Record Expungement/Certificate of Release from Disability: VLSP can assist when legal problems prevent a person from getting or keeping employment. Examples include problems with LPN licenses, foster care licenses, criminal records, child abuse records, and driver's license lost because of unpaid judgment or child support. (VLSP cannot help if the license is suspended because of fines or penalties.)

Can the Volunteer work from home or his or her office: Yes, but should be available by email or phone.

Location, Days, and Hours of Volunteer Opportunity: Rochester. Volunteers work independently as their schedules permit.

Area of Substantive Law Preferred: Employment Law.

Type of Work: Full Representation, often involving a court appearance and/or brief hearing.

Supervision: Volunteers will be supervised by a member of the VLSP staff, as well as by a member of the site that the volunteer is placed at, if applicable.

Training: Volunteers will be trained. VLSP conducts CLE trainings in this area. Materials are available for independent study. Mentoring by a VLSP staff attorney is available.

REQUIREMENTS OF VOLUNTEER

Time Commitment Required of Legal Volunteers: Varies.

Previous Experience in Substantive Law Required: No.

Previous Training Required: No.

OTHER INFORMATION

[Apply to be a Volunteer](#)