



UCS-23

EMPLOYMENT
OPPORTUNITY
ANNOUNCEMENT
STATE OF NEW YORK
UNIFIED COURT SYSTEM

PLEASE POST

ANNOUNCEMENT NO. 51302

POSITION TITLE: CHIEF COURT ATTORNEY, APPELLATE TERM, 1ST DEPARTMENT **JG: 33**

LOCATION: APPELLATE TERM, 1ST DEPARTMENT

BASE SALARY: \$ 111,121 + \$ 3,697 LOCATION PAY

CLASSIFICATION: NON-COMPETITIVE/CONFIDENTIAL

QUALIFICATIONS: Admission to the New York State Bar and One year of service in the Principal Appellate Court Attorney title; or equivalent legal experience.

DISTINGUISHING FEATURES OF WORK:

A Chief Court Attorney, Appellate Term, First Department serves in a confidential capacity and is responsible for developing policy, and supervising and administering the operations of the law department in the Appellate Term. The Chief Court Attorney, Appellate Term, First Department researches and analyzes complex legal issues and questions on appeal from courts of limited jurisdiction and also performs other related duties.

ASSIGNMENT:

This position is assigned to the Appellate Term, 1st Department, located at 60 Centre Street.

GENERAL INFORMATION:

The above statements are intended to describe the general nature and level of work being performed by persons assigned to this title. They do not include all job duties performed by employees in the title, and every position does not necessarily require these duties. Although a position is available and situated at a specific location, the appointee may be subject to reassignment to any position in the same title in this promotion unit dependent upon the needs of the Unified Court System. All applications received from this announcement may be used to fill any vacancies in this title that may occur in this court or agency within the next six (6) months. Position(s) available at the present time: 1.

APPLICATION PROCEDURES: All interested persons meeting the minimum qualifications are encouraged to submit a UCS-5 Application for Employment form (obtainable from any administrative office in a court building or on the web at <http://www.nycourts.gov/careers/UCS5.pdf>) and a resume to:

SUSANNA MOLINA ROJAS
CLERK OF THE COURT
APPELLATE DIVISION, FIRST DEPARTMENT
27 MADISON AVENUE
NEW YORK, NY 10010

APPLICANTS ARE ENCOURAGED TO COMPLETE THE EEO DATA COLLECTION FORM.

POSTING DATE: June 6, 2013

APPLICATIONS MUST BE POSTMARKED OR RECEIVED BY: June 27, 2013

THE NEW YORK STATE UNIFIED COURT SYSTEM IS AN EQUAL OPPORTUNITY EMPLOYER. WOMEN, MINORITIES, AND INDIVIDUALS WITH DISABILITIES ARE ENCOURAGED TO APPLY.
