



**NEW YORK STATE  
UNIFIED COURT SYSTEM**  

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**COURT OFFICER STAFFING & SECURITY SERVICES  
COURT OFFICER PROCESSING UNIT**  
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## **INSTRUCTIONS:** **DISQUALIFIED CANDIDATES**

Details about which portion(s) of the test you failed will be provided in a letter that will be mailed to you.

### **Physical Ability First Time Candidates**

Candidates who do not qualify on the physical ability test will be provided with one opportunity for a retest. The retest will be offered to the candidates only after a minimum of 90 days from the date of the initial physical ability exam. This office will notify you as to the exact date and time of your retest. Candidates will only be required to retake that part of the physical ability exam they failed.

### **Physical Ability Retest Candidates**

Candidates who do not qualify on the physical ability retest will no longer be considered for appointment to the title of Court Officer-Trainee.

If you have any questions, contact Shelley Makund at (212)428-2577.