

During the Written Examination

- ✓ Remember to carefully read the directions before each part of the written exam. Each section of the exam has its own directions for you to read and follow.
- ✓ Budget your time. The time allowed for each part of the exam is provided on the exam booklet front page. Time yourself so that you don't spend too much time on one question and run out of time to answer the remaining questions.
- ✓ Read each question or problem carefully. Read each possible answer choice before selecting your answer. DO NOT LEAVE ANY QUESTION UNANSWERED.
- ✓ Use a strategy for answering questions. You might wish to first answer all the questions that are easy for you, then go back to questions where you could eliminate one or more alternatives as definitely wrong and select the best answer out of the remaining alternatives.
- ✓ Constantly check to make sure you are putting your answer next to the right number on the answer sheet. If you skip a question, make sure you skip that answer space on the answer sheet.
- ✓ **Review your test and answer sheet and make sure that:**
 1. **Answers are in the appropriate space on the answer sheet**
 2. **Every section of the exam is answered, and no answer is left blank**
 3. **Answers are filled in completely and darkly**
 4. **Erasures are clean and that no question has two answers**
 5. **Stray marks on the answer sheet have been erased**
- ✓ Follow the monitor's instructions about turning in your test materials.
- ✓ You must return all test materials to the monitor including your Test Booklet before you leave the test room.
- ✓ Leave the testing center quietly so as not to disturb other test takers.