EMPLOYMENT OPPORTUNITY ANNOUNCEMENT

STATE OF NEW YORK UNIFIED COURT SYSTEM

PLEASE POST
ANNOUNCEMENT NO. **11911 (Replaces Ann. No. 11819)**

TITLE: **PER DIEM COURT INTERPRETER (FREELANCE) - LANGUAGES OF CENTRAL AND EASTERN EUROPE**

LANGUAGES INCLUDE, BUT ARE NOT LIMITED TO: ALBANIAN, BOSNIAN/CROATIAN/SERBIAN (BCS), BULGARIAN, FRENCH, RUSSIAN, AND UKRANIAN

LOCATION: **NEW YORK STATE COURTS**
While opportunities exist statewide, there is a special need for these language services in New York City and for several counties in upstate New York.

REQUIREMENTS: **HIGH SCHOOL DIPLOMA OR THE EQUIVALENT AND A LEGAL RIGHT TO WORK IN THE UNITED STATES**

COMPENSATION RATES:
FULL-DAY RATE: $250.00
HALF-DAY RATE: $140.00
THERE ARE NO FRINGE BENEFITS AVAILABLE

DISTINGUISHING FEATURES OF COURT INTERPRETING WORK:
Per diem court interpreters are independent contractors who work on a per-diem basis and are responsible for interpreting between English and another language in the courtroom and/or other settings. They perform simultaneous and consecutive interpretation, as well as translation of court documents and other written material. For more information on the job as a court interpreter, please visit: www.nycourts.gov/courtinterpreter/video.shtml

ADDITIONAL QUALIFICATIONS:
To qualify as a per diem court interpreter, individuals must first demonstrate sufficient English language competency by passing the New York State Court System's **Written Test of English Language Proficiency and Legal Terminology.** This 75-question written test is designed to assess English language proficiency involving grammar, vocabulary, word usage, reading comprehension, idiomatic expressions and legal terminology. Individuals are allowed 90 minutes to complete the written test and must obtain a passing score. More information about this written test can be found at: http://www.nycourts.gov/courtinterpreter/pdfs/Proficiency.pdf Upon successful completion of the written exam, candidates may be assessed on their oral language skills. For this particular announcement, **Oral Assessment** examinations are currently conducted in Albanian, Bosnian/Croatian/Serbian (BCS), French and Russian. Please see the Candidate Guide for more information on the oral tests at: http://www.nycourts.gov/courtinterpreter/pdfs/candidateguide.shtml Candidates may also be required to submit professional references related to their interpreting skills. Interpreters possessing out-of-state court interpreter certification or other federal certification or professional credentials may apply for state reciprocity for the Registry designated languages or other languages subject to specific conditions (i.e., minimum educational requirements, professional training and experience, and a criminal history check). Additional information on reciprocity provisions may be found at: http://www.nycourts.gov/courtinterpreter/pdfs/Reciprocityprovisions.shtml

GENERAL INFORMATION:
Successful individuals are listed in the **Statewide Roster** of interpreters eligible for court interpreting assignments in the New York Courts based upon the specific counties where they would be willing to work. Interpreters who meet the qualifications listed will be required to attend (at no fee) specific seminars on ethics and courtroom procedures conducted by the Office of Court Interpreting Services. Unified Court System employees are not eligible to be placed on this roster. Written and oral examinations are administered in test centers throughout New York State and are held on a periodic basis depending upon the needs of the courts.

HOW TO FILE:
Individuals can file directly by completing the **Application For Language Skills Screening** which is available online at: http://www.nycourts.gov/careers/applicationforms.shtml or by contacting the Office of Court Interpreting Services at the address below:

Ms. Sandra Bryan
Coordinator of Court Interpreting Services
Office of Court Administration
Division of Court Operations
25 Beaver Street - Room 859A
New York, NY 10004
Phone Number (646-386-5670)

APPLICATIONS WILL BE ACCEPTED CONTINUOUSLY.

There are NO APPLICATION FILING FEES OR EXAMINATION FEES for this opportunity at this time. However, individuals who meet all of the qualifications, including passing the screening examinations, will be required to pay a fee of $75.00 for fingerprint processing to conduct a required criminal history background check.

ISSUE DATE: SEPTEMBER 2009

THE STATE OF NEW YORK UNIFIED COURT SYSTEM IS AN EQUAL OPPORTUNITY EMPLOYER.