



UCS-23

EMPLOYMENT
OPPORTUNITY
ANNOUNCEMENT
STATE OF NEW YORK
UNIFIED COURT SYSTEM

**PLEASE POST
ANNOUNCEMENT NO. 20012**

POSITION TITLE: COURT INTERPRETER **JG:18**

LOCATION: CIVIL COURT, NEW YORK CITY

BASE SALARY: \$ 49,777 + LOCATION PAY \$3,697

CLASSIFICATION: **COMPETITIVE/ PROVISIONAL**

QUALIFICATIONS: High school diploma or the equivalent; **or**
An equivalent combination of education and experience.

DISTINGUISHING FEATURES OF WORK:

Court Interpreters are primarily responsible for interpreting between English and another language in the courtroom and other settings. When court activity does not require interpreting services, Court Interpreters also may oversee per diem interpreting services, perform clerical tasks such as filing or answering inquiries, and other related duties.

ASSIGNMENT: CIVIL COURT, NEW YORK CITY

GENERAL INFORMATION:

The above statements are intended to describe the general nature and level of work being performed by persons assigned to this title. They do not include all job duties performed by employees in the title, and every position does not necessarily require these duties. Although a position is available and situated at a specific location, the appointee may be subject to reassignment to any position in the same title in this promotion unit dependent upon the needs of the Unified Court System. All applications received from this announcement may be used to fill any vacancies in this title that may occur in this court or agency within the next six (6) months. Position(s) available at the present time: 1.

APPLICATION PROCEDURES: All interested persons meeting the minimum qualifications are encouraged to submit a UCS-5 Application for Employment form (obtainable from any administrative office in a court building or on the web at www.nycourts.gov/careers/UCS5.pdf) and a resume to:

CAROL ALT
FIRST DEPUTY CHIEF CLERK
NEW YORK CITY CIVIL COURT, CITYWIDE ADMINISTRATION
111 CENTRE STREET - ROOM 1242B
NEW YORK, NY 10013

APPLICANTS ARE ENCOURAGED TO COMPLETE THE EEO DATA COLLECTION FORM.

POSTING DATE: December 1, 2010 **APPLICATIONS MUST BE POSTMARKED OR RECEIVED BY:** December 22, 2010

THE NEW YORK STATE UNIFIED COURT SYSTEM IS AN EQUAL OPPORTUNITY EMPLOYER. WOMEN, MINORITIES, AND INDIVIDUALS WITH DISABILITIES ARE ENCOURAGED TO APPLY.
