



PLEASE POST
ANNOUNCEMENT NO. 22014

THE POSITION WILL BE FILLED IN ONE (1) OF THE FOLLOWING TITLES AND WILL BE DEPENDENT ON THE QUALIFICATIONS AND THE EXPERIENCE OF THE APPLICANT SELECTED

POSITION TITLE: SENIOR COURT ANALYST **JG: 21**

BASE SALARY: \$ 58,298 + LOCATION PAY \$3,697

QUALIFICATIONS: One year in the Court Analyst title; **or**
Bachelor`s degree from an accredited college or university and two (2) years of relevant experience; **or**
Master`s degree in Public or Business Administration from an accredited college or university and one (1) year of relevant experience; **or**
An equivalent combination of education and experience.

DISTINGUISHING FEATURES OF WORK:

Under supervision, Senior Court Analysts work individually or as team leaders, on projects that involve research and confidential analysis, planning and other related work in one or more of the following areas: budget development and court finance; personnel administration; resource allocation; and court system management and administration. As team leaders, Senior Court Analysts supervise Junior Court Analysts and Court Analysts assigned to field or research projects of narrow scope.

OR

POSITION TITLE: COURT ANALYST **JG: 18**

BASE SALARY: \$49,777 + LOCATION PAY \$3,555

QUALIFICATIONS: One year in the Assistant Court Analyst title; **or**
Bachelor`s degree from accredited college or university and one (1) year of relevant experience; **or**
Master`s degree in Public or Business Administration from an accredited college or university; **or**
An equivalent combination of education and experience.

DISTINGUISHING FEATURES OF WORK:

Court Analysts work under direct supervision, individually or on project teams, performing confidential analysis, research, planning, and other related duties in one or more of the following areas: budget development and court finance; personnel administration; resource allocation; and court system management and administration.

LOCATION: FAMILY COURT, NEW YORK CITY

CLASSIFICATION: NON-COMPETITIVE/CONFIDENTIAL

ASSIGNMENT: CENTRAL ADMINISTRATION

GENERAL INFORMATION:

The above statements are intended to describe the general nature and level of work being performed by persons assigned to this title. They do not include all job duties performed by employees in the title, and every position does not necessarily require these duties. Although a position is available and situated at a specific location, the appointee may be subject to reassignment to any position in the same title in this promotion unit dependent upon the needs of the Unified Court System. All applications received from this announcement may be used to fill any vacancies in this title that may occur in this court or agency within the next six (6) months. Position(s) available at the present time: **1**

APPLICATION PROCEDURES: All interested persons meeting the minimum qualifications are encouraged to submit a UCS-5 Application for Employment form (obtainable from any administrative office in a court building or on the web at <http://www.nycourts.gov/careers/UCS5.pdf> and a resume to:

PETER J. PASSIDOMO, ESQ.
CHIEF CLERK VII
NEW YORK CITY FAMILY COURT
60 LAFAYETTE STREET - 11TH FLOOR
NEW YORK, NY 10013

APPLICANTS ARE ENCOURAGED TO COMPLETE THE EEO DATA COLLECTION FORM.

POSTING DATE: December 1, 2010 **APPLICATIONS MUST BE POSTMARKED OR RECEIVED BY:** December 22, 2010

THE NEW YORK STATE UNIFIED COURT SYSTEM IS AN EQUAL OPPORTUNITY EMPLOYER. WOMEN, MINORITIES, AND INDIVIDUALS WITH DISABILITIES ARE ENCOURAGED TO APPLY.