



EMPLOYMENT
OPPORTUNITY
ANNOUNCEMENT
STATE OF NEW YORK
UNIFIED COURT SYSTEM

PLEASE POST

ANNOUNCEMENT NO. 28802_Extended

PROMOTIONAL OPPORTUNITY**POSITION TITLE:** NEW YORK STATE COURT OFFICER-MAJOR II **JG: 28****LOCATION:** RICHMOND COUNTY SUPREME COURT**BASE SALARY:** \$ 93,733 + \$ 4,100 LOCATION PAY**CLASSIFICATION:** NON-COMPETITIVE/CONFIDENTIAL

QUALIFICATIONS: One (1) year of service in the New York State Court Officer-Captain title; **or** An equivalent combination of education and experience.
Candidates must be legally eligible and qualified to carry firearms.
New York State residency is required for appointment.
Candidates must be citizens of the United States.

DISTINGUISHING FEATURES OF WORK:

Under the direction of an Administrative Judge or Chief Clerk, a New York State Court Officer-Major II is the highest-ranking security official in a citywide court or Supreme Court in New York City and is directly responsible for all security operations of the court including the formulation, with concurrence of the Administrative Judge, of local security policies and the implementation of statewide security policies. A NYS Court Officer- Major II directs a security force of subordinate officers and supervises Captains, Lieutenants and other security personnel. A NYS Court Officer Major II is a peace officer, required to wear a uniform and may be authorized to carry a firearm and performs administrative and other related duties.

ASSIGNMENT:

Duties include managing security operations and overseeing effective implementation of security policies for the Richmond County Supreme Court; assigning and redeploying security personnel; preparing and reviewing reports; coordinating security activities with outside law enforcement agencies; training and evaluating officers' performance; scheduling and monitoring time and leave; investigating and evaluating judicial threats; and assisting with reviewing and modifying security procedures.

GENERAL INFORMATION:

The above statements are intended to describe the general nature and level of work performed by persons assigned to this title. They do not include all job duties performed by employees in the title, and every position does not necessarily require these duties. Although a position is available and situated at a specific location, the appointee may be subject to reassignment to any position in the same title in this promotion unit dependent upon the needs of the Unified Court System. All applications received from this announcement may be used to fill any vacancies in this title that may occur in this court or agency within the next six (6) months. Position(s) available at the present time: 1.

APPLICATION PROCEDURES: NYS Unified Court System employees meeting the minimum qualifications are encouraged to submit a UCS-5 Application for Employment form (obtainable from any administrative office in a court building or on the web at www.nycourts.gov/careers/UCS5.pdf) and a resume and cover letter by mail to:

Kenneth Fay
Chief Clerk VI
Richmond County Supreme Court
26 Central Ave., Rm 139
Staten Island, NY 10301

POSTING DATE: September 10, 2018**APPLICATIONS MUST BE POSTMARKED OR RECEIVED BY:** October 22, 2018

The New York State Unified Court System is an equal opportunity employer, and does not discriminate on the basis of race, color, religion, gender (including pregnancy and gender identity or expression), national origin, political affiliation, sexual orientation, marital status, disability, age, membership in an employee organization, parental status, military service, or other non-merit factor.