



**EMPLOYMENT
OPPORTUNITY
ANNOUNCEMENT** UCS-23

**STATE OF NEW YORK
UNIFIED COURT SYSTEM
COURT OF APPEALS**

PLEASE POST

Announcement Number: 40013 EXTENDED

POSITION TITLE: SENIOR CUSTODIAL AIDE (JG-9)

LOCATION: COURT OF APPEALS

BASE SALARY: \$29,810

CLASSIFICATION: EXEMPT

QUALIFICATIONS: Successful completion of the twelfth grade or the equivalent or an equivalent combination of education and experience. Good physical condition. Ability to lift and carry objects which may weigh up to fifty (50) pounds. Possession of a valid New York State driver's license.

DISTINGUISHING FEATURES OF WORK:

Under the supervision of the Deputy Building Superintendent, Court of Appeals, Senior Custodial Aides are responsible for general housekeeping of the Court of Appeals building and other similar duties related to the operation of the building maintenance department.

ASSIGNMENT: Court of Appeals Hall, 20 Eagle Street, Albany, New York 12207
Monday - Friday, Midnight to 8:00 a.m.

GENERAL INFORMATION:

The above statements are intended to describe the general nature and level of work being performed by the person assigned to this title. They do not include all job duties performed by employees in this title and every position does not necessarily require the same duties. All applications received from this announcement may be used to fill any vacancies in this title that may occur in this court within the next six (6) months. Position(s) available at the present time is (1).

APPLICATION PROCEDURES:

All interested persons meeting the minimum qualifications are encouraged to submit a UCS-5 Application For Employment form (obtainable from any administrative office in a court building or on the web at <http://www.nycourts.gov/careers/ucs-5.pdf>) and/or a resume to:

Andrew W. Klein
Chief Clerk and Legal Counsel to the Court
Court of Appeals Hall
20 Eagle Street
Albany, NY 12207-1095

Applicants are encouraged to complete EEO Data Collection Form UCS-19X.

POSTING DATE: July 25, 2012 **APPLICATIONS MUST BE POSTMARKED OR RECEIVED BY:** August 29, 2012

**The New York State Unified Court System is an Equal Opportunity Employer.
Women, minorities and individuals with disabilities are encouraged to apply.**