



**EMPLOYMENT  
OPPORTUNITY  
ANNOUNCEMENT** UCS-23  

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**STATE OF NEW YORK  
UNIFIED COURT SYSTEM  
COURT OF APPEALS**

**PLEASE POST**

Announcement Number: 40014

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**POSITION TITLE:** SECURITY ATTENDANT, COURT OF APPEALS (JG-18)

**LOCATION:** COURT OF APPEALS

**BASE SALARY:** \$49,777

**CLASSIFICATION:** NON-COMPETITIVE

**QUALIFICATIONS:** High school diploma or the equivalent and two years of experience as a peace officer; or an equivalent combination of education and experience.  
New York State residency is required for appointment.  
Legal eligibility to carry firearms is required.

Current status as a NYS Court Officer in the Unified Court System is preferred.

**DISTINGUISHING FEATURES OF WORK:**

Under the supervision of the Chief Security Attendant, Court of Appeals, Security Attendants, Court of Appeals are responsible for maintaining order and decorum and providing security. Security Attendants may be assigned to ensure the personal security of Judges, and perform other related duties as directed by the Chief and Deputy Chief Security Attendants.

**ASSIGNMENT:** Court of Appeals Hall, 20 Eagle Street, Albany, New York  
Security Attendants are required to work varying shifts on a rotational basis and mandatory overtime when necessary.

**GENERAL INFORMATION:**

The above statements are intended to describe the general nature and level of work being performed by the person assigned to this title. They do not include all job duties performed by employees in the title and every position does not necessarily require the same duties. All applications received from this announcement may be used to fill any vacancies in this title that may occur in this court or agency within the next six (6) months. Position(s) available at the present time: 1.

**APPLICATION PROCEDURES:**

All interested persons meeting the minimum qualifications are encouraged to submit a UCS-5 Application For Employment form (obtainable from any administrative office in a court building or on the web at <http://www.nycourts.gov/careers/ucs-5.pdf> and, if available, a resume to:

Andrew W. Klein  
Chief Clerk and Legal Counsel to the Court  
Court of Appeals Hall  
20 Eagle Street  
Albany, NY 12207-1095

Applicants are encouraged to complete EEO Data Collection Form UCS-19X.

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**POSTING DATE:** July 25, 2012      **APPLICATIONS MUST BE RECEIVED BY:** August 15, 2012

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The New York State Unified Court System is an Equal Opportunity Employer.  
Women, minorities and individuals with disabilities are encouraged to apply.

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