



**EMPLOYMENT  
OPPORTUNITY  
ANNOUNCEMENT**

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**State of New York  
UNIFIED COURT SYSTEM  
3RD JUDICIAL DEPARTMENT**

Posting No. 53006

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The Committee on Professional Standards of the Appellate Division, Third Judicial Department, is currently seeking an attorney for its legal staff. The position to be filled will be in one of the following three titles and will depend, in part, on the qualifications of the applicant selected.

Applicants should specify the position title or titles for which they wish to be considered.

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<u>POSITION TITLE:</u>	<b>Associate Attorney (JG-28)</b>
<u>LOCATION:</u>	Committee on Professional Standards 40 Steuben Street, Suite 502 Albany, New York 12207
<u>BASE SALARY:</u>	\$84,897 per year
<u>CLASSIFICATION:</u>	Non-competitive/Confidential
<u>QUALIFICATIONS:</u>	Admission to the New York State Bar and two (2) years of service in the Senior Attorney title; or equivalent legal experience.
<u>DISTINGUISHING FEATURES OF WORK:</u>	Associate Attorneys serve in a confidential capacity and research legal questions and issues, organize complex investigations, prepare and present complex cases before administrative tribunals and trial and appellate courts and perform other related duties. Associate Attorneys provide legal research and advocacy services in attorney disciplinary committees and other court units. See Assignment section below for particular duties to be performed by this position.

**POSITION TITLE:** **Senior Attorney (JG-26)**

**LOCATION:** Committee on Professional Standards  
40 Steuben Street, Suite 502  
Albany, New York 12207

**BASE SALARY:** \$76,195 per year

**CLASSIFICATION:** Non-competitive/Confidential

**QUALIFICATIONS:** Admission to the New York State Bar and two (2) years of service in the Attorney title; or equivalent legal experience.

**DISTINGUISHING FEATURES OF WORK:** With substantial independence from supervision, Senior Attorneys serve in a confidential capacity and research legal questions and issues, organize investigations and prepare and present cases before administrative tribunals and courts, and perform other related duties. Senior Attorneys provide legal research and advocacy services in attorney disciplinary committees and other court units. See Assignment section below for particular duties to be performed by this position.

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**POSITION TITLE:** **Attorney (JG-23)**

**LOCATION:** Committee on Professional Standards  
40 Steuben Street, Suite 502  
Albany, New York 12207

**BASE SALARY:** \$64,834 per year

**CLASSIFICATION:** Non-competitive/Confidential

**QUALIFICATIONS:** Admission to the New York State Bar.

**DISTINGUISHING FEATURES OF WORK:** Under direct supervision, Attorneys serve in a confidential capacity and research legal questions and issues, prepare cases for administrative proceedings and litigation in the courts, and perform other related duties. Attorneys provide legal research and advocacy services in attorney disciplinary committees and other court units. See Assignment section below for particular duties to be performed by this position.

ASSIGNMENT: This position will be assigned to the Committee on Professional Standards of the Third Judicial Department which is the Court's attorney disciplinary committee.

The attorney hired for this position will be expected to, among other things, and under the supervision of the Chief Attorney, prepare and present cases before the Committee on Professional Standards and at hearings before referees appointed by the Appellate Division, Third Department, and will also represent the Committee in attorney disciplinary proceedings before the Court.

GENERAL INFORMATION: The above statements are intended to describe the general nature and level of work being performed by persons assigned to these titles. They do not include all job duties performed by employees in these titles and every position does not necessarily require the same duties. Although a position is available and situated at a specific location, the appointee may be subject to reassignment to any position in the same title in this promotion unit dependent upon the needs of the Unified Court System. All applications received from this announcement may be used to fill any vacancies in these titles that may occur in this court or agency within the next six (6) months. Position(s) available at the present time 1.

All interested persons meeting the minimum qualifications are encouraged to submit a UCS-5 Application for Employment form (obtainable from any administrative office in a court building or from the Unified Court System's website at [www.nycourts.gov/careers/UCS5.pdf](http://www.nycourts.gov/careers/UCS5.pdf)) AND a resume to:

Mark S. Ochs, Esq.  
Chief Attorney  
Committee on Professional Standards  
40 Steuben Street, Suite 502  
Albany, New York 12207

APPLICANTS ARE ENCOURAGED TO COMPLETE THE EEO DATA COLLECTION FORM.

POSTING DATE: October 14, 2010

APPLICATION MUST BE POSTMARKED OR RECEIVED BY: November 8, 2010

The New York State Unified Court System is an Equal Opportunity Employer. Women, minorities and individuals with disabilities are encouraged to apply.