



UCS-23

EMPLOYMENT  
OPPORTUNITY  
ANNOUNCEMENT  
STATE OF NEW YORK  
UNIFIED COURT SYSTEM

**PLEASE POST**  
ANNOUNCEMENT NO. 53413

---

The Appellate Division of the Supreme Court, Third Judicial Department, is currently seeking applications for an attorney in the Court's Mental Hygiene Legal Service. The position will be filled in Albany and will be in either the Albany Regional Office or the Director's Office. The position to be filled will be in either of the following titles and the titles utilized will depend, in part, on the qualifications of the applicants selected. Applicants should specify the position title or titles for which they wish to be considered.

---

**POSITION TITLE:** SENIOR ATTORNEY **JG:** 26

**BASE SALARY:** \$77,718

**QUALIFICATIONS:** Admission to the New York State bar and two (2) years of service in the Attorney title; **or** equivalent legal experience

**DISTINGUISHING FEATURES OF WORK:**

With substantial independence from supervision, Senior Attorneys serve in a confidential capacity and research legal questions and issues, organize investigations, prepare and present cases before administrative tribunals and courts, and perform other related duties. Senior Attorneys provide legal research and advocacy services in the Mental Hygiene Legal Service, attorney disciplinary committees, 18B panel administration, or other such units. They may also oversee a departmental law guardian program.

---

**POSITION TITLE:** ASSOCIATE ATTORNEY **JG:** 28

**BASE SALARY:** \$86,594

**QUALIFICATIONS:** Admission to the New York State Bar and two (2) years of service in the Senior Attorney title; **or** equivalent legal experience

**DISTINGUISHING FEATURES OF WORK:**

Associate Attorneys serve in a confidential capacity and research legal questions and issues, organize complex investigations, prepare and present complex cases before administrative tribunals and trial and appellate courts, and perform other related duties. Associate Attorneys provide legal research and advocacy services in the Mental Hygiene Legal Service, attorney disciplinary committees, 18B panel administration, or other such units. They may also oversee a departmental law guardian program.

---

**LOCATION:** Appellate Division, Third Department  
Mental Hygiene Legal Service - Albany, NY

**CLASSIFICATION:** Non-Competitive/Confidential

**ASSIGNMENT:**

This position will be assigned to the Mental Hygiene Legal Service of the Third Judicial Department. The attorney hired for this position will provide direct representation and legal and non-legal advocacy services to persons with mental disabilities within the Third Judicial Department. A valid driver's license and car is required.

**GENERAL INFORMATION:**

The above statements are intended to describe the general nature and level of work being performed by persons assigned to this title. They do not include all job duties performed by employees in the title, and every position does not necessarily require these duties. Although a position is available and situated at a specific location, the appointee may be subject to reassignment to any position in the same title in this promotion unit dependent upon the needs of the Unified Court System. All applications received from this announcement may be used to fill any vacancies in this title that may occur in this court or agency within the next six (6) months. Position(s) available at the present time: 1. Special arrangements for the disabled may be made by contacting this office at 518-471-4801 prior to the interview.

**APPLICATION PROCEDURES:** All interested persons meeting the minimum qualifications are encouraged to submit a UCS-5 Application for Employment form (obtainable from any administrative office in a court building or on the web at <http://www.nycourts.gov/careers/UCS5.pdf>) and a resume by email to [AD3-Employment@nycourts.gov](mailto:AD3-Employment@nycourts.gov) or mail to:

ROBERT D. MAYBERGER  
CLERK OF THE COURT  
APPELLATE DIVISION, THIRD DEPARTMENT  
P.O. BOX 7288, CAPITAL STATION  
ALBANY, NEW YORK 12224

**APPLICANTS ARE ENCOURAGED TO COMPLETE THE EEO DATA COLLECTION FORM.**

---

**POSTING DATE:** December 10, 2014      **APPLICATION MUST BE POSTMARKED OR RECEIVED BY:** January 7, 2015

---

**The New York State Unified Court System is an equal opportunity employer, and does not discriminate on the basis of race, color, religion, gender (including pregnancy and gender identity or expression), national origin, political affiliation, sexual orientation, marital status, disability, age, membership in an employee organization, parental status, military service, or other non-merit factor.**

---

---