

Article 17A Guardianship Information Checklist

You will need the following information with you when you use this program:

1. The name, address and birth date of the mentally retarded or developmentally disabled person (also called "the Ward").
2. The name, address and birth date of the Ward's parents, brothers and sisters.
 - If the Ward's mother or father died, the date of death for that parent.
 - If the Ward's sister or brother died, the name, address and birth date of the Ward's nieces and nephews
3. If the Ward is married and/or has children:
 - The name, address and birth date of the Ward's husband or wife
 - The name, address and birth date of the Ward's children
4. If the Ward does not have living parents, brother or sisters, is not married and has no children:
 - The name and address of the Ward's living grandmothers and grandfathers.
5. If the Ward lives in a group home:
 - Name of group home
 - Address of group home
 - Director of group home
 - Address for the director of group home
6. For each proposed guardian, standby guardian and alternate standby guardian:
 - Name
 - Maiden names and aliases
 - Address
 - Date of birth
 - Education level
7. If applying for guardianship of property:
 - If Ward gets income from employment, pension, trust, social security, unemployment benefits, other annual income: amount of annual income from each
 - If Ward has personal property (bank account, life insurance policy, investment or brokerage account, stocks and bond, other personal property): account information and balances.
 - If Ward owns real estate - for each real estate holding: address, percentage owned, rental income, value, mortgage amount