

State of New York  
County of Suffolk

Affidavit in Support of Motion to  
Vacate a Default Judgment

DISTRICT COURT OF THE COUNTY OF SUFFOLK  
HELD AT RONKONKOMA, NEW YORK

INDEX NO. \_\_\_\_\_

\_\_\_\_\_  
**Petitioner**

\_\_\_\_\_  
**Respondent**

\_\_\_\_\_ being duly sworn, deposes and says:

1. I am the Respondent in the above entitled action.
2. That I reside at \_\_\_\_\_
3. That this is an action for: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
4. That on the \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, a default judgment was entered by this court.
5. That the Respondent did not appear/answer because: **(STATE REASON)**  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
6. That your Respondent has a meritorious defense for the following reasons: **(STATE THE FACTS WHICH SUPPORT YOUR DEFENSE IN AS MUCH DETAIL AS POSSIBLE AND ATTACH ANY SUPPORTING DOCUMENTATION THAT YOU MAY HAVE.)**  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
7. No previous application for this relief has been made.

WHEREFORE, deponent respectfully requests an order vacating the judgment entered on the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, or such further relief as may be just and proper.

**Sworn to before me**  
\_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
**, Respondent**

\_\_\_\_\_  
**CLERK/Notary Public, State of New York**