

SUPREME COURT, CIVIL BRANCH
BRONX COUNTY
851 Grand Concourse

Help Center
Room 121

How to take an Appeal

Note: All persons involved in a lawsuit should consult an attorney. This office gives you information, forms and instructions on court procedures. As an office of this court, we cannot give legal advice or act as your advocate.

A person who is dissatisfied with an order or judgment of the court in his or her case, may, under certain circumstances, take an appeal to a higher court. This summary attempts to outline what is appealable, where an appeal is prosecuted and how the appellate process should be initiated. This summary does not, however, purport to address the prosecution of appeals in detail. **Anyone thinking about an appeal should consult an attorney.** Information about how an appeal is to be argued, how many copies of appellate briefs must be filed and similar matters may be obtained from the Appellate Division, First Department, 27 Madison Avenue, New York, New York 10010, telephone number (212) 340-0400.

What is an Appeal?

An appeal is a procedure by which a party who has been adversely affected by what he or she believes to have been an error by a Justice of one court may seek to have that judgment overturned in a higher court. The party who proceeds with the appeal is called the **appellant**. All parties against whom the appellant seeks reversal (regardless of their posture in this Court) are referred to as "**respondents**" with respect to the appeal. The appeal is not a form of new trial. Basically, the same evidence that was before the trial court is placed before the appellate court and the parties to the appeal argue, on papers and at a brief oral argument, that the trial Justice, in reaching his or her decision on that evidence, did or did not commit an error that requires reversal. This evidence is called **the record on appeal (or the record)**.

The Appellate Court Structure

The appellate court that hears appeals from the Supreme Court, Civil Branch, Bronx County is almost without exception, the Appellate Division, First Department. The next level in the appellate hierarchy is occupied by the Court of Appeals, Albany, New York, which is the State's highest court. An appeal from the Supreme Court, Civil Branch, New York County should be prosecuted in the Appellate Division, First Department. Thereafter, it may be possible to pursue an appeal in the Court of Appeals, but the conditions for doing so are beyond the

scope of this summary. The Court of Appeals will hear almost no appeals that do not first make their way through the appellate process in the Appellate Division.

What rulings are appealable?

The general rule is that the only thing that may be appealed from is a **judgment** or **order**. An **order**, roughly speaking, is a written determination of the court that resolves a request of a party for some relief prior to trial. This sort of request is called a motion.

A **judgment** is, generally speaking, a determination by the court that sets forth the results of an entire case or of a discrete claim for relief in a case. A judgment might, for instance, award plaintiff a sum of money or award judgment to defendant dismissing a case. Or a judgment may resolve only one or some of a number of claims made in a case. Generally speaking, a judgment is signed by a Justice or by the County Clerk in accordance with a written directive issued by the Justice.

The mere signing of an order or judgment does not set running the time period during which an appeal must be instituted. Generally speaking, an appeal may only be taken from an order or judgment that has been **entered**, and the deadline to take the first steps in an appeal depends upon the date that a copy of the judgment or order was served upon the parties to the case together with formal written notice that it has been entered. In this context, "entry" is the formal filing in the Office of the County Clerk and recording in the Clerk's records of the order or judgment in question. The "entry" date is reflected by the date stamped by the Clerk on the original order or judgment.

Generally speaking, in contrast with orders, judgment are not automatically "entered". The prevailing party must appear before the Judgment Clerk of the County Clerk (Room 118) and request entry of the judgment. When the papers are in proper form, the Judgment Clerk will enter the judgment formally in the records of the County Clerk, at which point the judgment officially becomes binding and is appealable. Ordinarily, it is the responsibility of the prevailing party to prepare the form of judgment that is to be signed by the Justice and/or entered by the Clerk.

Only a party to a case who is "aggrieved" (i.e., has been harmed) by an order or judgment may pursue an appeal of it. Generally speaking, all judgments are appealable as a matter of right. Many orders are appealable as a matter of right, even if they are not final. CPLR 5701(a)(2). Specifically, an order is thus appealable if it arises out of a motion made on notice and if it

- (i) grants, refuses, continues or modifies a provisional remedy, such as an injunction;
- (ii) settles, grants, or refuse an application to resettle a transcript or statement on appeal;
- (iii) grants or refuses a new trial (with exceptions);

- (iv) involves some part of the merits;
 - (v) affects a substantial right;
 - (vi) in effect determines the action and prevent a judgment from which an appeal might be taken;
- or
- (vii) in certain cases determines a statutory provision of the State to be unconstitutional*

The Deadline for Taking an Appeal

An appeal as of right must be taken within 30 days after the party taking the appeal has been served with a copy of the judgment or order from which the appeal is to taken, together with notice of its entry. Annexed hereto is a copy of a **notice of entry**.

Usually, the party who succeeded is the one who serves the copy of the order or judgment with notice of entry, However, the losing party may do so if he or she wishes. In that case, the 30 day period commences from the time of this service.**

With only a few, very narrow exceptions, this 30 day period may not be altered. The parties cannot extend this time by their agreement, nor may the court grant a motion to extend the time.

The failure of the appellant to take the appeal in timely fashion will deprive the Appellate Division of jurisdiction to hear the appeal. That court will and must dismiss the appeal. The appeal may not be pursued even if all other parties to the case wish that to happen. **In short, the self represented person is advised as strongly as words permit to pay close attention to the calendar when thinking about taking an appeal.**

How to Take an Appeal

An aggrieved party who wishes to take an appeal as of right must do so by serving and filing a document known as a **notice of appeal**. Annexed is a copy of a notice of appeal form.

Copies of this notice, together with certain other documents, must be served upon all of the parties to the lawsuit. Service in this instance may be by regular first class U.S. mail; by

* Some other matters are appealable as of right. See CPLR 5701(a)(3). Some other matters are appealable only by permission. Permission to appeal can be granted only where the aggrieved party makes a motion requesting permission to appeal.

** The 30 day period applies to appeals as of right and those brought by permission. As to appeals that require permission, a Notice of appeal is not served and filed at the outset; permission must be obtained first. To obtain this, a motion for permission must be made and the motion must be made with the 30 day period or else the opportunity to appeal will be lost. If the motion is made on time, the fact that it is not decided until after the 30 day period has expired does not affect the opportunity to appeal.

personal delivery to the attorney for each of the other parties; or upon the party, if he or she is not represented by an attorney. The papers must be served by someone who is over 18 years of age and is not a party to the case. The party appealing (referred to as "appellant") may not himself or herself serve the papers.

The appellant must file the original notice of appeal with this court, together with an original affidavit of service of the notice of appeal with notice of entry. The affidavit of service must be signed by the person who served the notice of appeal with notice of entry (see attached forms). The affidavit must be signed and sworn to before a notary public. In order to complete the filing, the appellant must also serve and file a document known as a **pre-argument statement**. A copy of a pre-argument statement form is annexed. (The pre-argument statement and its attachments will be transmitted to the Appellate Division and will summarize for that court the appeal being brought).

The original notice of appeal with notice of entry and original affidavit of service attached; a copy of the order or judgment appealed from; and the pre-argument statement with proof of service of the pre-argument statement are filed in the Office of the County Clerk (Room 118). The appellant must also pay, at the time of filing, a fee of \$65 to the County Clerk. In Bronx County, if you received a poor person order from the Supreme Court at the beginning of your case, you will not have to pay the \$65 fee for filing a notice of appeal. Otherwise, this fee, as well as the costs associated with "**perfecting**" the appeal in the Appellate Division (explained below), may be avoided only if the appellant obtains a **poor person order from the Appellate Division, not from this court**. It is not certain that the Appellate Division will grant a poor person order in any particular case. Some time is spent in obtaining such an order. Therefore, an appellant seeking a poor person order must do so quickly, to allow time to obtain the order and file the notice of appeal. There is a rigid time limit within which an appeal must be taken. Failure to take an appeal in a timely fashion will result in the dismissal of the appeal.

Cross-Appeals

A party who has not initiated an appeal may, upon receipt of a notice of appeal, wish to take an appeal too, that is, cross-appeal. Any party taking a cross-appeal must also be "aggrieved" in some way, i.e., he or she must have actually been harmed in some respect by what is contended to have been an error of the court. The cross-appealing party must also serve and file a notice of appeal (or make a motion for permission to appeal if permission is required) within 30 days after service of the order or judgment with notice of entry, or within 10 days after service upon him or her of the adverse party's notice of appeal or motion for leave to appeal, whichever is longer.

Effect of the Appeal on the Order or Judgment

The taking of an appeal does not necessarily halt the effectiveness of the order or judgment from which the appeal is taken. If an appeal is taken by the State of New York or any of its governmental subdivisions, the order or judgment which is the subject of the appeal is automatically stayed, that is, put on "hold". CPLR 5519(a). Other litigants will receive an automatic stay if they put up monies or other assets or post a bond sufficient to satisfy the judgment and commit to paying over in the event the appeal is unsuccessful.

In an appropriate case, if the appealing party makes a motion to stay effectiveness of the order or judgment during the appeal, this court (or the Appellate Division) may, in its discretion, issue an order granting the stay. See CPLR 5519(e).

"Perfecting" the Appeal

In addition to taking the appeal in the manner described above, the appealing party must pursue the appeal in certain defined way. This is known as "**perfecting the appeal**".

If the appeal is taken from a judgment or order arising out of a trial or hearing at which sworn testimony was taken in open court, the appellant must "order" the transcript of those proceedings, so that the Appellate Division can have before it and can review a record of what transpired in the trial court. Some decisions issued by the Supreme Court, Civil Branch, Bronx County are issued on the basis of motion papers only and therefore in such instances no transcript is required.

In cases where the order or judgment arose out of a trial or hearing at which oral evidence was taken in open court before a court stenographer, the appealing party must serve on the stenographer (the office of the Court Reporters is Room 264 and the phone number is (718) 618-1500) a written request for the transcript and must deposit the fee for the transcript, which is calculated based upon the length of the transcript. **This request must be served within the period allowed for the taking of the appeal, discussed above.**

The parties may agree that only a portion of the proceedings will be transcribed. This agreement should be in writing and should identify the portions of the transcript to be transcribed. The transcript is often very expensive and it may be in the interest of both sides to a case to limit expense by entering into an agreement of this sort.

Once the court reporter has transcribed the record of the proceedings in response to a request, he or she will deliver an original and one copy of the transcript to the appealing party. The appealing party should review it for errors. The appealing party should then serve a copy of the transcript on the other party, together with a list of suggested corrections, identified by page and line. The parties should consult one another and endeavor to agree as to what corrections should be made. If the parties cannot agree, the dispute will have to be resolved by the trial Justice, but it is strongly suggested that the parties should not impose this burden on the court.

See CPLR 5525.

If the parties can agree, they can prepare a written statement of the case, which may be used in place of a transcript.

The appealing party must also prepare and submit the "record on appeal". The appellant should review Article 55 of the Civil Practice Law and Rules and the rules of the Appellate Division for additional information about the record, deadlines for briefs, and other things. The appellant may also contact the office of the Clerk of the Appellate Division, First Department, (212) 340-0400 for additional information.

Print in **black ink only**. Fill in the spaces next to the instructions. Attach a copy of the order/judgment. Serve with a copy of this notice on all parties.

SUPREME COURT OF THE STATE OF NEW YORK
COUNTY OF _____

----- Index Number: _____

[fill in name(s)] Plaintiff(s) / Petitioner(s)

-against-

NOTICE OF ENTRY

[fill in name(s)] Defendant(s) / Respondent(s)

PLEASE TAKE NOTICE that the attached is a true copy of an order/judgment [circle one] in this matter that was entered in the office of the Clerk of the Supreme Court, _____ County, on the _____ day of _____, 20 ____ [fill in the date of entry].

Dated : _____, 20 ____
[date signed]

Plaintiff / Defendant [circle one]

[sign your name]

[print your name]

[your address and telephone number]

To: [Name, address and telephone number for each attorney for a party or the self-represented party in the case]

Print in **black ink only**. Fill in the spaces next to the instructions.

SUPREME COURT OF THE STATE OF NEW YORK
COUNT OF _____

Index Number : _____

[fill in name(s)] Plaintiff(s) / Petitioner(s)

NOTICE OF APPEAL

-against-

Hon: _____

[fill in name(s)] Defendant(s) / Respondent(s)

[name of assigned Justice]

PLEASE TAKE NOTICE that the Plaintiff(s) / Defendant(s) [circle one] hereby appeal(s) to the Appellate Division, First Department, of the New York Supreme Court in and for the First Department from an order / judgment [circle one] entered in this case in the office of the Clerk of Bronx County on _____, 20 _____, [fill in date of entry], which order/judgment [circle one] [describe the nature and effect of the order or judgment] _____

and this appeal is taken from [specify below whether the appeal is taken from the entire order or judgment, or only portion of the order or judgement] : [check box that applies]

each and every part of that document as well as from the whole therefor; or

the portions of the document that [if less than all of the order or judgment is being appealed from, identify the parts appealed from]

Dated : _____, 20 _____

Plaintiff / Defendant [circle one]

[print name, address & telephone]

To : County Clerk, Bronx County

[list name, address and telephone number for each attorney for a party or the self-represented party in the case]

Attorney for _____

SUPREME COURT OF THE STATE OF NEW YORK
APPELLATE DIVISION, FIRST DEPARTMENT

Index Number : _____

[fill in name(s)] Appellant(s)

-against-

CIVIL APPEAL
PRE-ARGUMENT STATEMENT

[fill in name(s)] Respondent(s)

1. Title of action : _____

2. There has been no change in the title of the action except as follows :
[If there has been a change, set forth the full names of the original parties]

3. Individual name, law firm name, address, and telephone number of counsel for each Appellant :

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

4. Individual name, law firm name, address and telephone number of counsel for each Respondent :

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

5. Court and County from which appeal is taken : Supreme Court, Bronx County.

6. Appeal is from an Order / Judgement entered on _____, 20 ____
[circle one] [date of entry in County Clerk's Office]

7. There is no related action or proceeding now pending in any court of this or any other jurisdiction except : [if there is any related court case, so state, identify the related action or proceeding, the jurisdiction, and the status of the case].

8. The nature and object of the cause(s) of action or the special proceeding [briefly identify what type of claims were asserted in the case (for example, breach of contract, personal injury, reversal of agency order) and what type of relief was sought (for example, money damages, injunction, specific performance)] :

9. Result reached in the court or administrative body below : [briefly describe the result of the order or judgment appealed from] :

10. Grounds for seeking reversal , annulment or modification [briefly state the grounds of your appeal]

11. There is no additional appeal in this action except [if there is an additional appeal pending in the

same case, so state and specify the date of entry of the order or judgment there appealed from and state that a copy of this notice of appeal and the pre-argument statement in that other appeal are attached, and attach copies] :

Dated : _____, 20 ____
 [date signed]

Appellant
[sign name]

[print name]

[your address and telephone number]

Attach copies of the Notice of Appeal, the Order/Judgment appealed from (including any opinion of the court below), and the Notice of Appeal and Pre-argument statement in any pending appeal in this case.

[Print to fill in the spaces next to the instructions]

Affidavit of Service After Commencement of Litigation

_____ against _____ Index No. _____/_____

STATE OF NEW YORK, COUNTY OF _____ ss:

I, _____, [name of person who served papers], being duly sworn, depose and say: I am over 18 years of age and am not a party to this case. I reside at [your address] _____.

On _____, 20____ [date of service], at _____AM/PM, [time of day], I served a true copy of the following papers: [identify papers served] _____, in the following manner. [check box that applies]

Personal Service By personally delivering the papers to _____ [identify person served] at _____ [address].

The individual I served had the following characteristics [check the right boxes]

<u>Sex</u>	<u>Height</u>	<u>Weight</u>	<u>Age</u>
<input type="checkbox"/> Male	<input type="checkbox"/> Under 5"	<input type="checkbox"/> Under 100 lbs.	<input type="checkbox"/> 21-34 years
<input type="checkbox"/> Female	<input type="checkbox"/> 5'0"-5'3"	<input type="checkbox"/> 100-130 lbs.	<input type="checkbox"/> 35-50 years
	<input type="checkbox"/> 5'4"-5'8"	<input type="checkbox"/> 131-160 lbs.	<input type="checkbox"/> 36-50 years
	<input type="checkbox"/> 5'9"-6'0"	<input type="checkbox"/> 161-200 lbs.	<input type="checkbox"/> 51-65 years
	<input type="checkbox"/> Over 6'	<input type="checkbox"/> Over 200 lbs.	<input type="checkbox"/> Over 65 yrs.

[describe]: Skin color _____ Hair color _____

Other identifying features, if any [describe]: _____

Mail By mailing the same in a sealed envelope, with postage prepaid thereon, in a post office or official depository of the U.S. Postal Service within the State of New York, addressed to the last-known address of the addressee(s) indicated below:

Overnight Delivery Service By depositing the same with an overnight delivery service in a wrapper properly addressed. Said delivery was made prior to the latest time designated by the overnight delivery service for overnight delivery. The delivery service used was _____ [name of delivery service used]

[Name(s) and address(es) of person(s) served]

Sworn to before me this _____ day of _____, 20____

[Sign name before a Notary]

Notary Public

[Print your name]

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1996 Centennial

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Appellate Division

First Department

Briefs & Records - FAQ's

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Frequently Asked Questions

Q] When must the Notice of Appeal be filed?

A] The Notice of Appeal must be served upon the Adversary and filed within 30 days after service of a copy of judgment or order appealed from with notice of entry thereof, or if entered by appellant within 30 days from entry of judgment or order, or service of notice of its entry.



Q] Where must the Notice of Appeal be filed?

A] The Notice of Appeal must be filed in the office where the judgment or order appealed from is entered, together with a copy of the Pre-Argument Statement, a copy of the Order or Judgment Appealed From and a \$65 filing fee.



Q] When must the Appellant's Brief and Record on Appeal be filed?

New York State Unified Court System



- HOME
- COURTS
- LITIGANTS
- ATTORNEYS
- JURORS
- JUDGES
- CAREERS
- SEARCH

A] The Record on Appeal must be filed within 30 days from the date on the Notice of Appeal or, if a Transcript of Testimony is involved, within 30 days after settlement of the transcript.



Q] What must the Appellant's Brief contain?

A] Table of Contents, Table of Authorities, Questions Presented, Nature of the Case, Argument, Conclusion and Statement Pursuant to CPLR 5531 or Pre-Argument Statement.



Q] What must the Respondent's Brief contain?

A] Table of Contents, Table of Authorities, Counterstatement of the Questions Involved, or of the nature and facts of the case, if the respondent disagrees with the statement of the appellant and the Argument for the respondent.



Q] What must the Appellant's Reply Brief contain?

A] Table of Contents, Table of Authorities, Reply for the Appellant, without repetition of the arguments contained in the main brief.



Q] Are attachments to Briefs permitted?

A] Rule 600.10(d)iii prohibits addendums to Briefs unless authorized by the Court.



Q] What are the page limits for Briefs?

A] 70 pages, if appellant's or respondent's, 35 pages if reply, including responsive brief to a respondent-cross-appellant's brief. A party seeking to file an oversized brief must obtain permission in advance. Permission is obtained by writing a letter to the Clerk of the Court and submitting a copy of the proposed brief.

Civil & criminal appeals: Ten copies of the brief filed; two copies served. 600.11(b)(2)

Original proceedings: Original plus seven copies of moving and

answering papers. 600.2

Consult Part 600 of the Court's Rules for general instructions.

For answers to specific questions or problems call the Clerk's office at: (212) 340-0427, 0423, 0427



<p>Sandy Saunders Reporting 254 South Main Street, 2nd Floor New City, NY 10956 Contact Persons: Sandy Saunders or Linda DeMaio Phone #845-634-7561 or 1-800-246-7561 Fax #845-634-0797</p>	<p>Digital SONY BM-246</p>	<p>Kimberly Schaffer 108 Second Street Scotia, NY 12302 Phone #518-926-0891 E-mail: bladegirl@gmail.com</p>	<p>Digital</p>
<p>Schmieder & Meister Inc. 82 Washington Street, Suite 209 Poughkeepsie, NY 12601 Contact Person: Leslye Dentch Phone #845-452-1988 Fax #845-452-2071 E-mail: leslye@schmiedermeister.com</p>	<p>Digital SONY BM-246</p>	<p>Allan R. Sherman 269-10 Grand Central Parkway, Apt. 29B Floral Park, NY 11005-1029 Phone #917-650-0342 or 718-224-3485 Fax #718-613-2630 E-mail: asher99983@aol.com</p>	<p>Digital</p>
<p>Doris Silva P.O. Box 65 Richland, NY 13144 Phone #315-298-6617 Cell #315-558-2766 E-mail: DSilva@twcny.rr.com</p>	<p>Digital SONY BM-246</p>	<p>Sherry Simonds 485 Hamden Hill Spur Delhi, NY 13753 Phone & Fax #607-746-6052 E-mail: ms2simonds@delhitel.net</p>	<p>Digital</p>
<p>Stenotec 10 Oakcrest Avenue Middle Island, NY 11953 Contact Person: Carol Potts Phone #631-345-2537</p>	<p>Digital SONY BM-246</p>	<p>Shelley D. Stevers 23170 County Route 47 Carthage, NY 13619 Phone #315-493-1354</p>	<p>Digital SONY BM-246</p>
<p>Nancy Strang-VanDeBogart 1737 Union Street #218 Niskayuna, NY 12309 Phone #518-542-7699 E-mail: nvandebo@nycap.rr.com</p>	<p>Digital</p>	<p>Supreme Typing Service, Inc. 915 Lincoln Place Brooklyn, NY 11213 Phone & Fax #718-778-0017</p>	<p>Digital SONY BM-246</p>
<p>Karen A. Swartwood 9188 Back Creek Road Boston, NY 14025 Phone #716-983-7814 E-mail: karenglenns@earthlink.net</p>	<p>Digital</p>	<p>Cara Tangorra-Johnson 129 John Street Ilion, NY 13357 Phone & Fax #315-894-8740 E-mail: ctangorr@twcny.rr.com</p>	<p>Digital</p>
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<p>Top-Notch Transcription Services 237 Besemer Road Waverly, NY 14892 Contact Person: Kathy Manning Phone #607-565-7400 E-mail: klcmanning@aol.com</p>	<p>Digital</p>	<p>Transcription Plus, Inc. 224-14 143rd Avenue Springfield Gardens, NY 11413 Contact Person: Diane Goodwyn Phone & Fax #718-527-8778 Cell #516-503-7151 E-mail: zekesm3@aol.com</p>	<p>Digital SONY BM-246</p>
<p>Transcription Plus II 823 Whittier Avenue New Hyde Park, NY 11040-3801 Contact Person: Rosalie Lombardi Phone #516-358-7352 Fax #516-358-7372 E-mail: transcriptions2@verizon.net Website: www.transcriptions2.com and Brooklyn Office Contact: Linda Ferrara Phone #718-987-4285 E-mail: Lafertype@verizon.net</p>	<p>Digital SONY BM-246</p>	<p>Stephanie Turetsky P.O. Box 275 Greenfield Park, NY 12435 Phone & Fax #845-647-3677 E-mail: rosslets@aol.com</p>	<p>Digital</p>

<p>TypeWrite Word Processing Service 211 North Milton Road Saratoga Springs, NY 12866 Phone #518-581-8973 Fax #718-967-4843 Website: www.typewp.com</p>	<p>Digital SONY BM-246</p>	<p>Ubiquis Reporting 22 Cortlandt Street, Suite 802 New York, NY 10007 Contact Person: Stephane Borello Phone #212-227-7440 or 1-800-221-7242 Fax #212-227-7524 E-mail: sborello@ubiquis.com</p>	<p>Digital SONY BM-246</p>
<p>Melody Vance 5349 Dayan Street Lowville, NY 13367 Phone #315-376-7388 Cell #315-408-3590 E-mail: melbalynn333@aol.com</p>	<p>Digital</p>	<p>Vincent's Court Reporting Service 20 South Broadway, Suite 915 Yonkers, NY 10701 Phone #914-964-2929 Cell #914-841-0183 Fax #914-964-6779</p>	<p>Digital SONY BM-246</p>
<p>Vital Card 2060 Military Turnpike Plattsburgh, NY 12901 Contact Person: Karen Lawliss Phone #518-569-8595 Fax #509-352-8546 E-mail: karen@vitalcard.net</p>	<p>Digital SONY BM-246</p>	<p>VoiceScribe, Inc. 125 Wolf Road Albany, NY 12205 Phone #518-465-8029 Fax #518-465-0521 Website: www.courtsteno.com</p>	<p>Digital SONY BM-246</p>
<p>Brenda Walck 6291 Milleville Circle Sanborn, NY 14132 Phone & Fax #716-731-9638 Cell #716-695-4374 E-mail: BWalck01@frontiernet.net</p>	<p>Digital</p>	<p>Constance M. Walker 10 Windsor Court Poughkeepsie, NY 12601 Phone #845-473-1341 E-mail: krort1@optonline.net</p>	<p>Digital SONY BM-246</p>
<p>Donna Weiner Transcription P.O. Box 3821 Kingston, NY 12402 Phone #845-338-8601 or 845-389-6138 E-mail: transcriberdw@aol.com</p>	<p>Digital SONY BM-246</p>	<p>Nan M. Weldy 31 Eachers Hollow Road Horseheads, NY 14845 Phone #607-358-4147 E-mail: nanner@stny.rr.com</p>	<p>Digital SONY BM-246</p>
<p>Clare E. Williams 863 Middle Road Horseheads, NY 14845 Phone #607-739-9379 E-mail: Debuchey@aol.com</p>	<p>Digital SONY BM-246</p>	<p>Wilson Recording 904 Washington Avenue Albany, NY 12203 Contact Person: Brian Wilson Phone & Fax #518-729-2872 E-mail: bwilson12@nycap.rr.com</p>	<p>Digital</p>
<p>Wright Transcription 62 Sugar Maple Lane Glen Cove, NY 11542 Contact Person: Gigi Wright Phone #516-528-1065 Phone & Fax #516-609-9061 E-mail: ggwright@aol.com</p>	<p>Digital SONY BM-246</p>	<p>Frank H. Zalatan 4315 Acme Road Ilion, NY 13357 Phone #315-894-2036 E-mail: fzalatan@twcny.rr.com</p>	<p>Digital SONY BM-246</p>
<p>Sandra J. Zalatan 4315 Acme Road Ilion, NY 13357 Phone #315-894-2036 E-mail: sanfran@twcny.rr.com</p>	<p>Digital SONY BM-246</p>		

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(All services have agreed to comply with the Standard Transcript Specifications [section 108.3 of the Rules of the Chief Administrative Judge] and to have their transcripts subject to random accuracy audits by the Unified Court System. The services on this list are not employed as electronic recording transcribers by the Unified Court System and each sets their own rates.)

<p>Absolute Transcription 87 Village Lane Canton, CT 06019 Contact Person: Amy Barton Phone #860-693-3243 E-mail: absolutetranscription@comcast.net</p>	<p>Digital SONY BM-246</p>	<p>Butler Transcription Service 16 Stickles Pond Road Newton, NJ 07860 Phone #973-383-9450 E-mail: virginiabutler07@yahoo.com</p>	<p>Digital SONY BM-246</p>
<p>Elite Transcription 405 Robin Hood Court Springdale, AR 72764 Phone #479-872-2639 Cell #479-236-4624 E-mail: msmith0405@aol.com</p>	<p>Digital SONY BM-246</p>	<p>Elite Transcripts, Inc. 14 Boonton Avenue Butler, NJ 07405 Contact Person: Lyn Dion Phone #973-283-0196 Fax #973-492-2927</p>	<p>Digital SONY BM-246</p>
<p>Fiore Transcription Service 67 Elaine Drive Shelton, CT 06484 Contact Person: Christine Fiore Phone #203-929-9992 Fax #203-926-1830 E-mail: cmfiore@sbcglobal.net</p>	<p>Digital SONY BM-246</p>	<p>Terry Gribben's Transcription Service 27 Beach Road, Unit 4 Monmouth Beach, NJ 07750 Contact Person: Tracy Gribben Phone #732-263-0044 or 1-800-603-6212 Fax #732-263-0075 Website: www.tgribbentranscription.com</p>	<p>Digital SONY BM-246</p>
<p>J&J Court Transcribers, Inc. 268 Evergreen Avenue P.O. Box 3211 Hamilton, NJ 08619 Contact Person: Jim Bowen Phone #609-586-2311 Fax #609-587-3599</p>	<p>Digital SONY BM-246</p>	<p>KLJ Transcription Service 246 Wilson Street Saddle Brook, NJ 07663 Contact Person: Kathy Murray Phone #201-703-1670 E-mail: KLJtype@aol.com</p>	<p>Digital SONY BM-246</p>
<p>King Transcription Services 65 Willowbrook Boulevard Wayne, NJ 07470 Phone #973-237-6080 Fax #973-785-9401 E-mail: fulrich@kingtranscriptionservices.com</p>	<p>Digital SONY BM-246</p>	<p>Patricia A. Ladue 811 Summer Ridge Road Bozeman, Montana 59715 Phone #406-522-8535 or 406-570-6267</p>	<p>Digital SONY BM-246</p>
<p>Elaine Leyland 10951 NW 16th Street Pembroke Pines, FL 33026 Phone #954-431-7719 Cell #954-270-4116 E-mail: SYL1@att.net</p>	<p>Digital</p>	<p>PBH Paralegal & Transcription Services 460 County Street New Bedford, MA 02740 Phone #508-996-3898 Fax #508-996-2403 E-mail: p.dossantos@verizon.net Website: www.PBHParalegal-Transcription.com</p>	<p>Digital SONY BM-246</p>
<p>Pegnato Court Reporting Services 17 Springvale Avenue P.O. Box 6001 Chelsea, MA 02150 Phone #617-889-1283 Fax #617-889-0891 E-mail: Pegchel@aol.com</p>	<p>SONY BM-246</p>	<p>VAS Transcripts 18106 Bluff Inlet Road Cornelius, NC 28031 Contact Person: Valerie A. Schwalbach Phone #980-253-9553 E-mail: VAStranscripts@aol.com</p>	<p>Digital SONY BM-246</p>