

Justice Betty Owen Stinson
Part 8
Room 405
Phone (718) 618-1220

Motion Procedures (for submitted motions)

- I. Moving and responding papers, including stipulations for adjournments, are to be filed in the clerk's office (Room 217).
- II. All disclosure motions, filed and accepted in the clerk's office, are heard in Part IA-11 the PCDM Part, on a rescheduled date (See rules for Part IA-11). All non-disclosure motions filed and accepted as above, will be deemed submitted on the return date subject to the motion procedure.
- III. All stipulations and requests for adjournments filed in the clerk's office for all motions will be processed as indicated in the revised motion procedure printed in the Law Journal.
- IV. Answering papers will be accepted only on the return date in the clerk's office (Room 217)
- V. Courtesy copies of moving and answering papers shall not be provided to the court.

Special Proceedings (OSC & Petitions)

- VI. Orders to show cause must comply with Uniform Rule 202.7(d) and be brought to the clerk's office (Room 217) for judicial review, signature and fixing of a return date. Appearance requirements for orders to show cause are as indicated in the motion procedure appearing in Motion Procedures under "Court Rules" for Bronx County on this site.
- VII. Proof of Service of all orders to show cause must be filed in the courtroom with the Part Clerk on the return date.

Trials (not applicable under present trial assignment system)

Inquires

All inquiries regarding status should, in the first instance, be made to the clerk's office Room 217 at (718) 618-1310. The only inquiries to be made directly to Chambers or the Part should be those involving immediate exercise of judicial discretion.

Calendars

Order to Show Cause Calendars will be called at 9:30 A.M. Only counsel fully familiar with the file and the application being made will appear at the call of this calendar. Failure of the movant to appear at the call of the calendar will result in a denial of the application. Calendar service may not appear or answer an Order to Show Cause calendar. The last call of the calendar is at 10:15 a.m.

