

## **JUSTICE BARRY SALMAN**

Part TT-14

Room 600

(718) 618-1377

### **Motion Procedure**

(For all motions made in unassigned and assigned cases).

- 1.** Moving and responding papers including stipulations and requests for adjournments are to be filed in the clerk 's office (Room 217).
- 2.** All stipulations and requests for adjournments filed in the clerk 's office for all motions will be processed as indicated in the revised motion procedure printed in the Law Journal.
- 3.** The answering papers will be accepted only on the return date in the clerk 's (Room 217).
- 4.** Courtesy copies of moving and answering papers need not be provided.
- 5.** Orders to show cause must comply with Uniform Rule 202.7(d)and be brought to the clerk 's office (Room 217) prior to judicial review, signature and fixing of a return date. Appearance requirements for orders to show cause are as indicated in the motion procedure appearing in the Law Journal.

### **Trials**

Matters assigned to this Part will be tried, to the extent possible, in chronological order.

### **Inquiries**

All inquiries as to case or calendar status should, in the first instance, be made to the Clerks Office: Room 217, (718) 618-1310. The only inquiries to be made directly to Chambers or the Part should be those involving the immediate exercise of judicial discretion.

### **Calendars**

Calendars will be called promptly at 9:30 A. M. Only counsel fully familiar with the file and authorized to make binding concessions, settle, or try the action shall appear at the call of these calendars.