

Justice Barry Salman

Part 7

Room 408

Phone (718)590-3654

Motion Procedure

(For all motions made in unassigned and assigned cases).

1. Moving and responding papers including stipulations and requests for adjournments are to be filed in the clerk 's office (Room 217).
2. All stipulations and requests for adjournments filed in the clerk 's office for all motions will be processed as indicated in the revised motion procedure printed in the Law Journal.
3. The answering papers will be accepted only on the return date in the clerk 's (Room 217).
4. Courtesy copies of moving and answering papers need not be provided.
5. Orders to show cause must comply with Uniform Rule 202.7(d)and be brought to the clerk 's office (Room 217) prior to judicial review, signature and fixing of a return date. Appearance requirements for orders to show cause are as indicated in the motion procedure appearing in the Law Journal.

Trials

Matters assigned to this Part will be tried, to the extent possible, in chronological order.

Inquiries

All inquiries as to case or calendar status should, in the first instance, be made to the Clerks Office: Room 217, 590-3722. . The only inquiries to be made directly to Chambers or the Part should be those involving the immediate exercise of judicial discretion.

Calendars

Calendars will be called promptly at 9: 30 A. M. Only counsel fully familiar with the file and authorized to make binding concessions, settle, or try the action shall appear at the call of these calendars.