

## **Justice Betty O. Stinson**

**Part IA-8**  
**Room 405**  
**Phone (718) 590-3911**

### **Motion Procedure**

1. Moving and responding papers, including stipulations and requests for adjournments, are to be filed in the clerk's office (Room 217).
2. All disclosure motions, filed and accepted in the clerk's office, are heard in Part IA-11, the *Preliminary/Compliance Part*, on a rescheduled date (See rules for Part IA-11). All non-disclosure motions filed and accepted as above, will be deemed submitted on the return date subject to the motion procedure.
3. All stipulations and requests for adjournments filed in the clerk's office for all motions will be processed as indicated in the revised motion procedure printed in the Law Journal.
4. The answering papers will be accepted only on the return date in the clerk's office (Room 217).
5. Courtesy copies of moving and answering papers shall not be provided.
6. Orders to show cause must comply with Uniform Rule 202.7(d) and be brought to the clerk's office (Room 217) prior to judicial review, signature and fixing of a return date. Appearance requirements for orders to show cause are as indicated in the motion procedure appearing in Motion Procedures under "Court Rules " for Bronx County on this site.
7. Proof of service of all orders to show cause must be filed in the courtroom with the Part Clerk on the return date.

### **Trials**

Matters assigned to this Part will be tried, to the extent possible, in chronological order. Trial dates will be set as far in advance as practicable.

### **Inquiries**

All inquiries regarding status should, in the first instance, be made to the clerk's office Room 217 at (718) 590-3722. The only inquiries to be made directly to Chambers or the Part should be those involving the immediate exercise of judicial discretion.

### **Calendars**

Calendars will be called promptly at 9:30 A.M. Only counsel fully familiar with the file and authorized to make binding concessions, settle, or try the action will appear at the call of these calendars.

Failure to appear at the call of any calendar may result in an inquest or dismissal pursuant to Section 202.27 of the Uniform Civil Rules for the Supreme Court and County Court.