



New York County Surrogate's Court
31 Chambers St., Rm. 402
New York, NY 10007
646-386-5090

RECORDS SEARCH INFORMATION

Surrogate's Court records cover New York County (Manhattan) only. If the decedent died in one of the other boroughs, please contact that county's Surrogate's Court. Note: the Bronx was considered part of Manhattan from 1874-1914, so records from that time will be located at this Surrogate's Court.

The records may be searched for free in person. Our hours are Monday-Friday from 9:00-5:00. Records are on-site from 1964 to the present. Older files may be ordered from an off-site facility, and they may take up to 3 weeks to arrive.

The fee to conduct a records search by mail is \$30.00 per estate if the decedent died within the past 25 years. If the date of death is over 25 years, the search fee is \$90.00 per estate. In your correspondence, please include the full name of the decedent as well as the date of death and last known address.

We only accept bank-certified checks, money orders, or law firm checks. Please do not send personal checks or cash. Checks should be made payable to New York County Surrogate's Court.

Please send your check along with a self-addressed stamped envelope to:

New York County Surrogate's Court
31 Chambers St., Room 402
New York, NY 10007

We will notify you by mail of the search results. If an estate is found, you may then order copies of documents at \$6.00/page. If you need the documents authenticated, there is an additional fee of \$20.00.