

Commercial Claim Arising Out of a Consumer Transaction

DEMAND LETTER

To: _____
Name of Defendant

Address

You have not paid a debt owed _____,
which you incurred on _____, 20 _____. The amount
remaining unpaid on the debt is \$ _____. Demand is hereby made that this money be paid. Unless
payment of this amount is received by the undersigned no later than _____, 20 ____, a lawsuit
will be brought against you in the Commercial Claims Part of the Court.

If a lawsuit is brought, you will be notified of the hearing date, and you will be entitled to appear at the
hearing and present any defense you may have to this claim.

(If applicable) Our records show that you have made the following payment in partial satisfaction of
this debt (fill in dates and amounts paid) _____.

A copy of the original debt instrument - your agreement to pay - is attached. The names and addresses
of the parties to that original debt agreement are _____

(Not to be completed if claimant was not a party to the original transaction.)

Typed or Printed Name and Address of Claimant