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Index No. _____

Plaintiff(s)/Petitioner(s)
- against -

AFFIDAVIT OF SERVICE
OF INITIATING PAPERS

Defendant(s)/Respondent(s)
-----X

STATE OF NEW YORK
COUNTY OF _____ ss:

I, _____ . being duly sworn,
depose and say:

I am over 18 years of age and am not a party to this case.

I reside at _____

On _____, 200____, at _____AM/PM, I served the attached
papers _____

_____ on the defendant in this case. The address of the place where the papers were
served is _____

I served the papers in the manner indicated below: **[check the right box]**

- 1) **individual** By delivering a true copy of each to the defendant personally. I knew the person served to be the person named in those papers because _____
- 2) **Corporation** _____ a domestic corporation, by delivering a true copy of each to _____ who is _____ . I knew the corporation to be that listed in the papers served and I knew the title of person named above and that she/she was authorized to accept service
- 3) **Substituted Service** By delivering a true copy of each to _____ a person of suitable age and discretion, at the actual place of business, dwelling house, or usual place of abode in the state, and mailing, as indicated below.

Mailing
(Use with 3)

I also enclosed a copy of the above papers in a postpaid, sealed envelope properly addressed to defendant's last known residence or actual place of business, located at _____

_____ and I deposited the envelope in a post office depository under the exclusive care and custody of the United States Postal Service within New York State.

Description
(Use with 1, 2, or 3)

The individual I served had the following characteristics:
[Check the right boxes]:

- | <u>Sex</u> | <u>Height</u> | <u>Weight</u> | <u>Age</u> |
|---------------------------------|------------------------------------|---|---------------------------------------|
| <input type="checkbox"/> Male | <input type="checkbox"/> Under 5" | <input type="checkbox"/> Under 100 lbs. | <input type="checkbox"/> 21-34 years |
| <input type="checkbox"/> Female | <input type="checkbox"/> 5'0"-5'3" | <input type="checkbox"/> 100-130 lbs. | <input type="checkbox"/> 35-50 years |
| | <input type="checkbox"/> 5'4"-5'8" | <input type="checkbox"/> 131-160 lbs. | <input type="checkbox"/> 51-61 years |
| | <input type="checkbox"/> 5'9"-6'0" | <input type="checkbox"/> 161-200 lb | <input type="checkbox"/> Over 61 yrs. |
| | <input type="checkbox"/> Over 61 | <input type="checkbox"/> Over 200 lbs. | |

Color of skin [describe] _____
Color of hair [describe] _____
other identifying features, if any [describe] _____

military
Service

I asked the person to whom I spoke whether the defendant was in the military of the United States or New York State in any capacity and was told that he/she was not. Defendant did not wear a military uniform. I state upon information and belief that the defendant is not in the military service of the United States or New York State. The basis for my belief is the conversation(s) and observation(s) described above.

Signature

Print your name

Sworn to before me on this
_____ day of _____, 200__

Notary Public