

**Hon. James H. Dillon**  
**95 Franklin Street**  
**Part 4 - Third Floor**  
**Buffalo, New York 14202**  
**PHONE 845-1800/ FAX 845-5158**

<b>Law Clerk:</b>	<b>Walter R. Pacer, Jr., Esq.</b>	<b>845-1802</b>
<b>Secretary:</b>	<b>Siobhan H. McMahon</b>	<b>845-1800</b>
<b>Court Clerk:</b>	<b>Susan Monan</b>	<b>845-5417</b>
<b>Court Reporter:</b>	<b>Lisa Pazderski</b>	<b>845-3625</b>

**MOTIONS :**      **Wednesdays in Part 23 at 9:30 a.m.**  
**(92 Franklin Street - 3<sup>rd</sup> Floor)**

**E-Filing:** Any party filing a motion through the E-Filing system must also supply a working copy of all papers submitted on the motion to the Court at the time of the filing.

**Civil :** All moving papers, answering papers, reply papers and memoranda must be received by the Court **by 10:00 a.m. on the Monday preceding the return date.** Late submissions may result in an adjournment at the Court's discretion or refusal by the Court to consider the untimely submission. Oral argument is expected on all cases, unless, 1) the motion is known in advance to be uncontested or 2) a letter requesting the motion be decided on the papers is received by the Court prior to the return date. Discovery motions may be subject to a conference with the Law Clerk prior to argument on the return date. Original papers must be supplied to the Court on an Order to Show Cause; on all other motions copies are acceptable. TROs on notice to other side, if known. TROs in case assigned to other Judge upon approval of IAS Judge or his/her Law Clerk. Motions cannot be adjourned generally, and should only be adjourned upon good cause after obtaining the consent of Chambers.

**Matrimonial:** All moving papers, answering papers, reply papers and memoranda are to be sent to chambers **by 10:00 a.m. on the Monday preceding the return date. If papers are not timely delivered, motions will be adjourned.** Original papers must be supplied to the Court. TROs on notice to other side, if known. TROs in case assigned to other Judge upon approval of IAS Judge or his/her Law Clerk. Motions cannot be adjourned generally, and should only be adjourned upon good cause after obtaining the consent of Chambers.

**CONFERENCES :**

**Civil :** Preliminary and Pre-trial conferences are automatically scheduled upon Court's receipt of RJI or calendar note of issue; otherwise, a preliminary conference may be scheduled upon request. Adjournments granted upon agreement of all parties and after obtaining the consent of Chambers.

**Matrimonial :** Preliminary conferences for settlement permitted and encouraged. Pleadings and 236-b affidavits in advance. Adjournments granted upon agreement of all parties and after obtaining the consent of Chambers.

**HON. JAMES H. DILLON**

**TRIAL and REFERENCES :**

**Civil** : Court adheres strictly to trial schedule. Motions in limine shall be submitted prior to jury selection and heard thereafter as scheduled by the Court. Jury Selection Forms must be submitted at least one (1) month before jury selection date. Pleadings and a list of witnesses(both expert and lay) should be sent to the Court one(1) week in advance of jury selection. **Formal Requests to Charge and proposed Verdict Sheets are required prior to jury selection.** Charge conference will be held prior to summations. Deadline on expert disclosure, without good cause shown, thirty (30) days before the scheduled commencement date of jury selection.