

SUPREME COURT OF THE STATE OF NEW YORK
COUNTY OF _____

(Names of Plaintiff(s)/Petitioner(s))

VS

Notice of Motion for
Civil Action or Proceeding

Index No. _____

(Names of Defendant(s)/Respondent(s))

PLEASE TAKE NOTICE that upon the attached affidavit(s) of _____
(Insert your name(s))
_____, sworn to on the _____ day of _____, 20_____,
(Date Affidavit was sworn to before a Notary Public)
and the exhibits attached thereto, and upon all the proceedings in this case to date,

the _____, will move in this Court, at _____ A.M./P.M. on the
(Plaintiff(s)/Petitioner(s) OR Defendant(s)/Respondent(s))
_____ day of _____, 20_____, at the Courthouse at _____,
(Insert return time & date advised of by the Court) (Court street address)
_____, New York in IAS Part _____, for an order granting the following

to the movant(s): _____
(This is you) (Describe the relief being sought)

and granting such other and further relief as this Court may deem just and proper.

PLEASE TAKE FURTHER NOTICE, that pursuant to Civil Practice Law and
Rules §2214(b), you are hereby required to serve copies of your answering affidavits on
the undersigned no later than the seventh (7th) day prior to the date set above for the

submission of this motion.

(Delete this paragraph unless the motion is served at least twelve (12) [seventeen (17) if mailed] days before the return date.)

Dated:

_____, **New York**

(County where signed)

_____, **20**_____

(Date signed)

Respectfully Submitted,

(Your name)

(Your street address)

(Your city, state, zip)

(Your telephone no.)

TO:

Attorney for _____
(Plaintiff(s)/Petitioner(s) OR Defendant(s)/Respondent(s))

(Attorney's name)

(Attorney's street address)

(Attorney's city, state, zip)

(Attorney's telephone no.)