

HON. CHRISTOPHER J. BURNS
Part 19 - Third Floor
25 Delaware Avenue
Buffalo, New York 14202
PHONE 845-9381 / FAX 845-5154

Law Clerk:	David C. Caywood, Esq.	845-9382
Secretary:	Mary Kay Walker	845-9381
Court Clerk:	Bob Adamski	845-9406
Court Reporter:	Brigit Marszalkowski	845-3615

MOTIONS: **Thursdays [alternate] in Part 19 at 9:30 a.m.**
(25 Delaware Avenue - 3rd Floor)

E-Filing: Any party filing a motion through the E-Filing system must also supply a working copy of all papers submitted on the motion to the Court at the time of the filing.

Civil:

All moving papers, answering papers, reply papers and memoranda to be received by chambers **by 2 p.m. on the Tuesday preceding the return date. If papers are not timely delivered, motions will be adjourned.** Oral argument expected on all cases, unless, 1) the motion is known in advance to be uncontested or 2) a letter requesting the motion be decided on the papers is received by the Court prior to the return date. Discovery motions may be subject to a conference with the Law Clerk prior to argument on the return date. Original papers must be supplied to the Court on an Order to Show Cause, on all other motions copies are acceptable. TRO's on notice to other side, if known. TROs in case assigned to other Judge upon approval of IAS Judge or his/her Law Clerk. Motions cannot be adjourned generally, and should only be adjourned upon good cause after obtaining the consent of Chambers.

Matrimonial:

All moving papers, answering papers, reply papers and memoranda to be sent to chambers **by 2 p.m. on the Tuesday preceding the return date. If papers are not timely delivered, motions will be adjourned.** Original papers must be supplied to the Court. TRO's on notice to other side, if known. TROs in case assigned to other Judge upon approval of IAS Judge or his/her Law Clerk. Motions cannot be adjourned generally, and should only be adjourned upon good cause after obtaining the consent of Chambers.

CONFERENCES

Civil

Preliminary and Pre-trial conferences are automatically scheduled upon court's receipt of RJI or calendar note of issue, otherwise, a preliminary conference may be scheduled upon request. Conference before IAS Judge or Law Clerk. Adjournments granted upon agreement of all parties and after obtaining the consent of Chambers.

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Matrimonial

Preliminary conferences for settlement permitted and encouraged. Pleadings and 236-b affidavits in advance. Adjournments granted upon agreement of all parties and after obtaining the consent of Chambers.

TRIAL and REFERENCES

Civil

Court adheres strictly to trial schedule. Papers for motion *in limine* required prior to commencement of trial. Conference with IAS Judge upon completion of jury selection. Jury Selection Forms to be submitted at least one (1) month before jury selection date. **Formal Requests to Charge and proposed Verdict Sheets required prior to jury selection.** Charge conference held prior to summations. Deadline on expert disclosure, without good cause shown, thirty (30) days before the scheduled commencement date of jury selection.

Matrimonial

References to Law Clerk to hear and report on divorces on stipulation, contested economics, post-divorce arrears and post-divorce modification.