

HON. JOHN M. CURRAN
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Secretary:	Cynthia Perry	845-9471
Court Clerk:	Michele Carter	845-9430
Court Reporter:	Sally Frizzell	845-3624

SPECIAL TERM

Alternating Thursdays starting at 9:15 a.m. Please call for exact dates prior to scheduling motion.

Summary judgment motions are generally heard on Fridays at 9:15 a.m. Moving papers are to be submitted without a date. Upon review, the Court will schedule a return date.

Moving papers must be received no later than one (1) week in advance of the return date, together with a special term note of issue. Answering papers and/or cross-motions must be received no later than two (2) days before the return date. Reply papers must be received by no later than noon (12:00 p.m.) on the day before the return date. Motion papers, including cross-motions, must bear the County Clerk's "Paid" stamp pursuant to CPLR § 8020(a). Please do not send motion papers by fax or email without prior consent of the Court.

Working copies of motion papers in e-filed cases **are not** required unless specifically requested by the Court.

CONFERENCES

Preliminary conferences are scheduled upon receipt of the filed RJI from the County Clerk. Notification of conference dates will be sent via email only. At the conference, a scheduling order will be issued. Pre-trial conferences will be set forth in the scheduling order or scheduled upon receipt of a calendar note of issue. Counsel must bring their calendars, including trial availability, to all conferences. Trial counsel must attend the final pretrial conference.

In medical malpractice actions, a mandatory settlement conference will be held within forty-five (45) days after the filing of the Note of Issue pursuant to CPLR 3409 and 22 NYCRR § 202.56(c). Counsel attending the conference shall be fully familiar with the action and authorized to dispose of the case, or shall be accompanied by a person empowered to act on behalf of the party represented.

ADJOURNMENTS

No same day adjournments permitted except in extraordinary circumstances and upon consent of the Court.

Adjournments of conferences granted only with consent of all attorneys, subject to Court approval.

If counsel cannot agree to an adjournment of a motion, all counsel must appear on the return date to request an adjournment which will be liberally granted in the absence of prejudice.

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Motions will not be adjourned generally. Adjournments can be obtained, on consent on all counsel, by contacting the Court Clerk at least twenty-four (24) hours prior to the return date. Following the third adjournment, Court permission is required. Correspondence (preferably via email) confirming the adjournment must be provided to all counsel and the Court.

Consent of all parties required prior to requesting an adjournment of a trial ordinarily will be necessary.

MOTIONS

Oral argument is anticipated but counsel may submit on papers. Appearance on motions by telephone will not be permitted.

Orders are to be approved by all attorneys/parties prior to submission to the Court for signature, with notice to the Court of such approval. Otherwise, they are to be settled pursuant to 22 NYCRR § 202.48.

TRO'S

TRO's on a case-by-case basis. TRO's must be on notice to opposing counsel if known. TRO's for other Justices will be signed only with approval of that Justice or Justice's Law Clerk.

TRIALS AND REFERENCES

Trial dates are provided at final pre-trial conferences conducted after the Note of Issue and Statement of Readiness has been filed. Court adheres strictly to its trial schedule and adjournments are discouraged. Marked pleadings, requests to charge, proposed verdict sheets and papers for motions *in limine* required one (1) week prior to beginning of jury selection or trial.